



Pro Tips

1. There is so much to do at the library! If you have any questions, just ask at the front desk or give us a call.
2. You will be given a receipt with the titles and due dates of items you are checking out. Let the staff know if you would prefer an emailed receipt.
3. Each regular card may have up to 50 items out at a time. Be aware that if you have many items checked out, the .20 charge per item will add up very quickly.
4. Keep your contact information up to date to be sure you receive any over due reminders.
5. Learn to log into your library account online or using the SageCat app so you can renew, place holds, and see what you have out from home. The reference desk can help you log in for the first time.
6. You can renew items online, in person, or by phone. Be sure to make note of your new due date. Items that are on hold for another patron may not be renewable. Items renew for either 21 or 7 days from the day you renew, not from the due date.
7. If you do incur a fine, you are still free to use library services as long as your fine is under \$5.00 . Paying a fine as soon as possible will prevent your total from creeping up to \$5.00 and limiting your privileges.

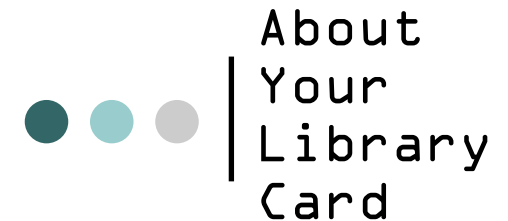


Pendleton Public Library

502 SW Dorion Ave.
Pendleton, Or 97801
541-966-0380

M-Th 10 AM to 8 PM
F-Sa 10 AM to 5 PM

Pendleton Public Library



About Your Library Card



541-966-0380
pendletonlibrary.com

● ● ● | About Your Library Card

A Pendleton Library card is free to all City of Pendleton residents. Residents of municipalities that belong to the SAGE library system may use their home-town cards at Pendleton Public Library. ID with your name and address is required to obtain a card.

Library Fines and Fees

Take care of your card as you would a credit card. You will be financially responsible for all materials borrowed on your card, including any taken without your permission unless the card has been reported as lost. You may report a lost card by phone or in person at the Pendleton Public Library.

Overdue Charges

All materials 0.20

Per item, per day including Sundays and Holidays.

Maximum Fine per Item 5.00

Charges for damaged materials will be assessed by the library. Charges will not exceed the replacement value of the item.

● ● ● | Lost Cards

For your protection, you are asked to present your library card every time you borrow materials. However, should you forget your card, you may complete a "Forgot Your Card" form. The information provided must exactly match the information on file for your name.

Report a lost card promptly. You are responsible for materials borrowed up to the time the card is reported lost.

● ● ● | Checkout Duration

- Most items check out for 21 days and may be renewed twice.
- DVDs and non traditional items check out for 7 days and may be renewed twice.
- Renewals may be made in person, online (pendletonlibrary.com) or by phone .

● ● ● | Lost Items

Depending on the age and popularity of an item, the library may choose not to replace a lost or damaged item with the identical title. Payments made for lost items may be applied to the purchase of other materials that meet the needs of the collection and the community. Accordingly, the Pendleton Public Library does not allow users to buy or donate materials to replace those lost; the library will buy them.

Report the loss of an item immediately. We will be happy to check our shelves if you think you may have returned an item that is still on your record. Renewing an item will give you more time to look with out accruing over due fines.

The replacement of the material is based on current costs of an item of identical format, subject or type. Replacement costs includes the cost of processing the item for circulation.

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