

Definitions

- **Acting in Capacity (AIC)**- An officer or other member designated and assigned by order of a superior to perform the duties of the next higher rank. (I.E. Lieutenant working in capacity as Captain or Firefighter working in capacity as a Lieutenant.)
- **Captain**- highest ranking line member and shift commander
- **Collective Bargaining Agreement**- The contract in which the working conditions, wages, and benefits of members is outlined
- **Company**- A crew of members assigned to perform duties under the supervision of a **company officer**
- **Crewsense**- an application used for staffing and scheduling as well as offering overtime to members
- **Detail**- an assignment of one or more members by the Chief or designee to complete a task or project under special service and possibly special hours as deemed necessary.
- **Division**- a work group usually identified by geographical location (i.e. North Division, South Division, Charlie Division, Delta Division).
- **Duty Chief**- The chief officer available for emergency response at any given time.
- **Firefighter**- He/She who performs the duties of Firefighter under direction of a company officer.
- **Force Hire**- When staffing is under minimum and personnel must be “ordered back” to work.
- **Lexipol**- An online program (may be accessed via app) that contains all of the department policies related to operations, safety, etc.
- **Lieutenant**- First line company officer
- **Line staff**- those whom perform duties on a 24hr basis/ emergency operations
- **Members**- Sworn personnel represented by the bargaining unit
- **Officer**- a member of the uniformed force permanently appointed to the rank of Lieutenant or higher.
- **Officer in Charge (OIC)**- Officer in charge at St.1. The Shift commander. Most often the OIC is the rank of Captain, but can be Acting in Capacity Lieutenant.
- **Recall**: A page or notification sent to career and reserve staff for overtime coverage need. This may come in the form of short recall, long recall, emergency recall, etc.
- **Reserve**- an employee of the organization that is not represented by the bargaining unit and works on the line. There are EMS reserves that function only in the EMS capacity as well as EMS/Fire reserves.
- **Shift**- The line staff is organized into 3 shifts known as “A” Shift, “B” Shift, and “C” Shift. These shifts work 48 hour tours followed by 96 hours off. A shift per contract language is 24 hours.
- **Tour (of duty)** - A full tour of 48 hours or (2) 24 hour shifts.
- **Uniforms** – Includes all various types of uniforms provided by the City of Pendleton.