



CITY OF PENDLETON
LODGING ROOM TAX (LRT) &
TOURISM PROMOTION ASSESSMENT CHARGE (TPAC)

City of Pendleton
500 S.W. Dorion Ave.
Pendleton, OR 97801

Period Covered:
Date Due:

- 1. Gross Rent..... \$
2. Rent by Month..... \$
3. Federal employees on government business..... \$
4. Gross receipts from transient lodging OTC's..... \$ (This field auto populates when filling out page 2)
5. Total Allowable Deductions (line 2, 3 & 4)..... \$
6. Taxable Rents (Line 1 minus Line 5)..... \$
7. Tax - 8 percent of line 6..... \$
8. Add Excess Tax Collected..... \$
9. Total of Lines 7 & 8 \$
10. Collection Fee - 7 percent of line 9..... \$
11. LRT TAX DUE (Line 9 less Line 10)..... \$ (TRT)
12. Tourism Promotion Assessment Charge (TPAC) # of Rooms x \$4.00...\$
13. Tourism Promotion Assessment Charge (TPAC) # of Recreational Spaces x \$2.00...\$
14. Total TPAC (Line 12 plus 13)..... \$
15. Collection Fee - 7 percent of line 14.....\$
16. TPAC DUE (Line 14 less Line 15)..... \$ (TPAC)
17. Penalty \$
18. Interest..... \$
19. Adjustment for Prior Shortage (Overpayments)..... \$
20. Total LRT & TPAC Tax Due (Line 11 plus 16 also; 17, 18 & 19 for penalty, interest and adjustment, if Applicable)..... \$

I DECLARE UNDER PENALTY OF MAKING A FALSE STATEMENT THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE STATEMENT HEREIN IS CORRECT AND TRUE.

SIGNED _____ TITLE _____ Date _____

Be sure this form is filled in completely and correctly. There are penalties and interest for delinquency.

City of Pendleton Lodging Tax

Schedule 1: Report of gross receipts from transient lodging intermediaries

As reported on line 4 of City of Pendleton Transient
Room Tax and Tourism Promotion Assessment Charge
Lodging Quarterly Tax Return

Identify all transactions with transient lodging intermediaries (OTC's) for this quarter. A transient lodging intermediary is a person, other than a provider, who facilitates the retail sale and charges for the occupancy of transient lodging. Transient lodging intermediaries include, but are not limited to, online travel companies, travel agents, and tour outfitter companies. Only include the amount that you actually received from each intermediary; you do not need to determine the retail price charged to customers. Enter number of rooms sold in the quarter to each travel agency.

Attach this schedule to your return that you submit to us. Add additional pages if needed.

Name of Hotel Reporting Reporting Period

		Payment received for quarter ending:	Number of rooms rented:
1	Company name of transient lodging intermediary	\$	#
	Address		
2	Company name of transient lodging intermediary	\$	#
	Address		
3	Company name of transient lodging intermediary	\$	#
	Address		
4	Company name of transient lodging intermediary	\$	#
	Address		
5	Company name of transient lodging intermediary	\$	#
	Address		
6	Company name of transient lodging intermediary	\$	#
	Address		
Total (Should equal total on line 4 of page 1.)		\$	#