

SITE PLAN CHECKLIST

All plan submittals must include two (2) copies of a site plan. The site plan can be hand drawn with a ruler and a pen/pencil, or computer-generated. It needs to include:

- Footprint of all proposed and existing structures (including decks, sheds, garages, gazeboes, etc.)
- Dimensions of distances between structures and property lines
- Lot and building setback dimensions labeled
- Lot area
- Frontage/streets labeled
- Easements labeled with Location, dimensions, and purpose
- Arrow pointing in the north direction
- Location of all utilities, both overhead and underground (including water, sewer, gas and power)
- Width and length of all driveways
- Direction of drainage away from house and across the site.
- Identify all slopes greater than 25% (1 foot vertical change to 4 feet horizontal change)
- Identify any stream corridors or drainage ways adjacent or across the property

