

**CITY OF PENDLETON**  
**Right-of-Way Use Permit Application**  
**541 966-0205**

**Completed forms can be dropped off to**  
**2nd Floor of City Hall or emailed to:**  
**[inspections@ci.pendleton.or.us](mailto:inspections@ci.pendleton.or.us)**  
**Permit Fee: \_\_\_\_\_**

**Permit No.: \_\_\_\_\_**

<b>Right-of-Way Location:</b>	<b>Specific Portion/Block</b> <b>Where Work will Begin:</b>
<b>Description of work to be performed in Right-of-Way: please <span style="background-color: yellow;">submit engineered drawings</span> if applicable to work performed</b>	
<b>Owner Name: Address: Phone No.:</b>	
<b>Dates work is to be performed:</b>	<b>Time work is to be performed:</b>  <b>Frequency of work to be performed:</b>
<b>Detailed Description of the Anticipated Impact: (power poles, structures, traffic, pedestrian, bicycle safety)</b>	
<b>Detailed Description of the Mitigation Measures: (protection and/or repair of right-of-way structural integrity / barricades, road closure plan, sidewalk closure plan)</b>	
<b>Detailed Description of the Anticipated Impact: (power poles, structures, traffic, pedestrian, bicycle safety)</b>	
<b>Other Related Information:</b>	

Oregon law requires the applicant to follow rules adopted by the Oregon Utility Notification Center. Those rules are set forth in OAR 952-001-0001 through 952-001-0090. Prior to excavation, in accordance with Oregon Call Before You Dig laws, applicant agrees to call for locates of utility lines by contacting the Oregon Utility Notification Center by dialing 811.

- 1) Contact the City Finance Dept. 24 hours in advance for removal or abandonment of the water meter at 541 966-0207.
- 2) Call the Engineering Department 24 hours in advance at 541 966-0203 for sewer cap inspection.

\_\_\_\_\_  
**Signature of Contractor or Authorized Agent**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature of Public Works Director (After Consultation Occurs)**

\_\_\_\_\_  
**Date**

**NOT VALID UNTIL ISSUED BY AUTHORIZED CITY PERSONNEL**

\_\_\_\_\_  
**Signature of City Engineer**

\_\_\_\_\_  
**Date**

Original in Log Book; One copy to City Engineer; Fax to City Planner, City Attorney, Affected Agencies (State/Federal/County)