



Mechanical Permit Application

City of Pendleton – Building Department
 500 SW Dorion Ave. • Pendleton, OR 97801
 541-966-0205 • Fax: 541-966-0251
 • inspections@pendletonor.gov

DEPARTMENT USE ONLY	
Permit no.:	
Office:	
By:	Date:

This permit is issued under OAR 918-440-0050. Permits expire if work is not started within 180 days of issuance or if work is suspended for 180 days.

CATEGORY OF CONSTRUCTION		
Residential	Commercial	
Detached accessory structure	Accessory building	
Manufactured dwelling	Industrial	
Single-family dwelling	Mixed use	
Two-family dwelling	Multi-family	
Townhouses	Other	
Other		
TYPE OF WORK		
Addition	Alteration	Tenant improvement
Move	New	Other
Repair	Replacement	
JOB SITE INFORMATION AND LOCATION		
Job site address:		
City/State/ZIP:		
Project name:		
Directions to job site:		
Parcel no.:		
DESCRIPTION OF WORK		
Job no.:		
PROPERTY OWNER INSTALLATION		
Name:		
Address:		
City/State/ZIP:		
Phone:	Fax:	
Email:		
This installation is being made on property owned by me or a member of my immediate family.		
Sign here:		
CONTRACTOR INSTALLATION		
Business name:		
Address:		
City/State/ZIP:		
Phone:	Fax:	
Email:		
CCB lic.:	LPG lic.:	
Signature:		

RESIDENTIAL FEE SCHEDULE			
	Items	Cost ea.	Total
Furnace / burner including ducts and vents			
Up to 100k BTU/hr.		\$11.35	
Over 100k BTU/hr.		\$12.90	
Heaters / stoves / vents			
Gas stove or wood fireplace insert		\$9.80	
Wood / pellet stove		\$9.80	
Flue vent for water heater or gas fireplace		\$9.80	
Decorative Gas Fireplace		\$9.80	
Chimney / liner / flue /vent		\$9.80	
Repair / alter / add to htg. appl. / ref. cooling / absorb		\$11.35	
Evaporative cooler other than portable		\$9.80	
Clothes dryer exhaust fan		\$8.25	
Hood served by mechanical exhaust, including ducts for hood		\$9.80	
Range hood/other kitchen equipment.		\$11.35	
Floor furnace including vent		\$11.35	
Water heater vent		\$8.25	
Pool or spa heater/kiln		\$9.80	
Suspended heater, recessed wall heater, or floor mounted heater		\$11.35	
Ventilation system not a portion of heating or A/C system authorized by permit		\$8.25	
Ventilation/Circulation fan connected to single duct		\$8.25	
Other heating/cooling		\$9.80	
Other fuel appliance		\$11.35	
Other environment exhaust/vents		\$9.80	
Gas piping			
One to four outlets		\$10.30	
Additional outlets (each)		\$3.10	
Air handling units , including ducts			
Up to 10,000 CFM		\$9.80	
Over 10,000 CFM		\$12.90	
Air conditioner		\$28.10	
Attic or crawl space fans		\$8.25	
Heat pump		\$28.10	
Mini-split		\$28.10	
Hydronic hot water system		\$11.35	
Oil tank/gas diesel generator		\$12.90	
Incinerators			
Domestic incinerator		\$12.90	
Miscellaneous fees			
Regulated equipment (unclassified/other)		\$9.80	
Additional Plan Review (per hour)		\$66.95	
Reinspection fees (each)		\$66.95	
Additional Inspection (each)		\$66.95	
Minimum Permit Fee (each)		\$66.95	
Inspection outside business hours		\$100.45	
Investigation Fee (per hour/minimum)		\$133.90	

COMMERCIAL FEE SCHEDULE

Permit fees are based on the value of the work performed. Indicate the value (rounded to the nearest **hundred**) of the equipment, materials, labor, overhead, and the profit for the work indicated on this application.

Valuation: \$ _____

Total valuation	Permit fee	Ea. add'l	Cost ea.	Total
\$0 to \$5,000	\$66.95		\$66.95	
\$5,001 to \$10,000	\$66.95 for the first \$5,000 Plus \$0.80 for each additional \$100, or fraction thereof, to and including \$10,000		\$66.95 x \$0.80	
\$10,001 to \$100,000	\$106.95 for the first \$10,000 Plus \$2.05 for each additional \$1,000, or fraction thereof, to and including \$100,000		\$106.95 x \$2.05	
\$100,001 and above	\$291.45 for the first \$100,000 Plus \$1.05 for each additional \$1,000, or fraction thereof		\$291.45 x \$1.05	
Commercial Mechanical Permit Fees Total:			\$	

FISCAL USE	APPLICANT USE	
	(A) Enter total from above fees	
	(B) Enter 12% surcharge (.12 x [A])	
	(C) Plan review 25%, if required (.25 x [A])	
TOTAL fees and surcharges (A+B+C):		

Make check or money order payable to: City of Pendleton

Applicant type name here:

X