



CITY OF PENDLETON

March 25, 2024

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RE: Notice of Intent to Award - UAS Flex Hangar 3 - EORA - Architectural Services

To All Interested Parties:

Thank you for your time and effort in submitting your Request for Proposal(RFP)/Statement of Qualifications(SOQ) to provide architectural services for the above-referenced project. Staff has reviewed all of the RFP's/SOQ's submitted and has determined that Aron Faegre & Associates, is the most qualified architect for the project. See attached selection tabulation sheet.

It is staff's intent to present the recommendation of award for the UAS Flex Hangar 3 RFP/SOQ - Architectural Services contract to Aron Faegre & Associates at the April 2, 2024, City Council meeting. The meeting begins at 7:00 pm, and the location is the Council Chambers located on the 2nd floor of City Hall at 500 SW Dorion Avenue, Pendleton. Virtual attendance is provided at <https://pendletonor.gov/> by following the Meetings Calendar tab.

This Notice of Intent provides an opportunity for public review of proposer's submittal information and allows the second responsible proposer, Meier Architecture, the opportunity to protest the award recommendation within seven (7) calendar days from the date of this notice.

Proposal submittal information is available for review in person at the City Engineer's office, located on the 2nd Floor of City Hall, 500 SW Dorion Avenue, Pendleton. Arrangements to review proposer's submittal information can be made by appointment by contacting Jutta Haliewicz at 541 966-0240 or by email at jutta.haliewicz@pendletonor.gov. Copies of information will be charged at the posted rates.

If you have any questions, feel free to contact me at wayne.green@pendletonor.gov or (541) 966-0243.

Sincerely,

Wayne Green
Airport Engineer

WG/jh

Attachment

c: Steve Chrisman, Economic Development/Airport Director
Dan Bandel, Airport Manager



... Home of the World Famous Pendleton Round-Up ...

City of Pendleton

UAS Flex Hangar 3 RFQ: Submittals due by 2 pm, 2/28/2024 Architectural Services Proposals

Proposal Selection Criteria Tabulation Sheet

Category	Score	AF	GRA	LA	MA	GWA	BW
Firm overview, qualifications, and expertise	0 - 15	14.25	8.5	11	13.25	12.75	13.5
Relevant project experience on Airports	0 - 25	23.75	20.5	14.5	21.5	21.5	21.75
Key personnel	0 - 15	14	12.25	10.5	12.75	12.75	13.25
Project approach and schedule	0 - 30	26.5	21.25	23.5	23.5	15.75	17.25
Design team budget	0 - 15	13.75	6.5	11.75	8.75	5.5	5.75
Sub-Total	0 - 100	92.3	69	71.3	79.8	68.3	71.5
Tie breaker: Experience / references, if needed	0 - 5						
Total	0 - 105						

AF: Aron Faegre Architect, Lake Oswego
 GRA: Glancey Rockwell & Associates, Boise
 LA: Leanto Architecture
 MA: Meier Architecture, Kennewick
 GWA: Good Work Architecture, Portland
 BW: Bernardo Wills, Spokane

INSTRUCTIONS: The tabulation sheet is to be used as a guide for each independent scorer. After individual scoring, selection team will come collectively discuss Proposals, individual scoring, and create an overall average score for each Proposer to create an overall ranking.

Selection Team:
 Steve Chrisman
 Wayne Green
 Dan Bandel
 Tim Simons

Economic Development/Airport Director
 Community Development/Airport
 Airport Manager
 Community Development Director/City Engineer