



PENDLETON

Working every day to be the premier city in Eastern Oregon

March 2023

FREQUENTLY ASK QUESTIONS

In an effort to better communicate with citizens we asked staff to provide answers to some of the more frequently asked questions. Below you will find a few of the most frequent questions, followed by answers given by the departments which hear them the most often.

WHAT IS BACKFLOW?

Backflow is the unwanted flow of non-potable substances back into the plumbing system and/or our public water system (i.e., drinking water). This backflow can occur when there's a sudden difference in water pressure between the two systems during waterline breaks, repairs, or a water supply shut off.

Backflow preventers are mechanical devices designed to prevent backflow through these cross connections. However, for backflow preventers to protect as designed, they must meet stringent installation requirements and be inspected every year to ensure they're working properly and preventing contamination from entering the drinking water.

State of Oregon Requires Annual Backflow Inspection

In our complex water system, everything is connected. The City of Pendleton Cross-Connection and Prevention Program is required by the State of Oregon, Oregon Health Authority- Drinking Water Program under Oregon Administrative Rules (OAR) 333-061-0070. Regulations are designed to keep pollutants and contaminants from entering your clean drinking water system. For example, if you have irrigation, fire sprinkler or other water using systems, you may need to have the connection between your systems and the City's checked every year. It is important to ensure your backflow assembly valves are working properly to prevent pollutants and contaminants from entering the drinking water system. The City is committed to providing our customers clean, safe, drinking water.

Everything is Connected and Need Protection

If you receive a reminder letter that it's time for your annual Backflow Prevention Inspection, this information will tell you what it is and why it's important that you stay current on this inspection. Our clean drinking water depends on it.

Backflow Inspection Report Submittal Requirements

As of April 1st, 2021, all back flow inspection reports must be submitted electronically using a new online portal powered by [TegrisFire](#).

For more information, please see the following link to the City Webpage [HERE](#)

WHY IS THE FRONT FENCE LIMITED TO 3-½ FEET?

The Unified Development Code, Ordinance 3845 states "Fences may be placed in the front or side yard abutting a street, provided such fence does not exceed three and one-half (3.5') feet in height." Typically, low front yard fences give a more neighborly feeling rather than an industrial, or high security type feeling, as with tall walls and fences. Just imagine what a neighborhood street would look like if every home had a 6' high fence, either solid or chain line, running along the frontage just behind the sidewalk. This street would feel and look like an industrial area.

Continued on next page

Secondly, emergency services and delivery folks desire the ability to see the front of a home, and/or at least the front door. Package delivery drivers generally will not enter through a gated yard that they cannot see to the front door. This is for a few reasons, such as to make sure there are no dogs or other possible dangers or conflicts, as well as just knowing where the front door would be. It would be very frustrating for a delivery person to enter through a gate, only to find that there is no door on that side of the building, and there is a large growling dog behind it. Emergency services agree, if there is a problem at the home, they would like to see where the front door is so they know where to respond. They can see that there are no dangers between the street and the door, such as dogs, or possibly intruders, children, construction equipment, or other issues.



Lastly, emergency services would like the front of a home visible from the street for just for overall patrol and safety. A 3-1/2' fence height provides a physical barrier, keeping people from loitering on private property, yet it can be seen over to the home. Yet it is low enough that it could be traversed by an emergency responder if needed. There would be much quicker responses to an emergency if the front of the home is visible from the street. Then pass-buyers can see if the house is on fire, or if there appears to be some other concerning appearance, such as smoke coming out of it, water pouring out of it, or a distraught person standing in the front door pleading for help. If the front of the home is not visible from the street, these situations may not become apparent to neighbors, people passing by, or emergency responders.

WHY DOES THE CITY OF PENDLETON ALLOW PANHANDLING?



Prior to 10/02/18, Ordinance 3409, the Noncriminal Offenses Ordinance, contained a provision which fell within the scope of being an “anti-panhandling” ordinance.

The Oregon branch of the ACLU contacted a number of Oregon local governments, including Pendleton, with concerns about their anti-panhandling ordinances and requested that we immediately repeal our ordinance, which was styled as “Begging.” The ACLU bases its request on a 2015 US Supreme Court case, *Reed v. Gilbert*, which finds “anti-panhandling” to be unconstitutional in that it violates the First Amendment Right to free speech. In summary, it finds anti-panhandling ordinances amount to government regulation of speech. This line of law has been followed throughout the country.

In as much as prior to 2018 Pendleton had not enforced our anti-panhandling provision in decades, there was little need to risk having to face a constitutional challenge which would appear to have merit.

The Next City Council Meeting will on April 4 at 7:00 pm and will be held in the Council Chambers, located at 500 SW Dorion, access is through the front doors.

You may also participate via zoom by clicking this link;

Join Zoom Meeting

<https://us02web.zoom.us/j/83717378791?pwd=UEFqSDNnZ3lpUEhaWFZORiszVnlrZz09>

Meeting ID: 837 1737 8791 Passcode: 545667 One tap mobile +17193594580

DOG LICENSE INFORMATION



A dog license is required for all dogs over the age of six months, living within the city limits of Pendleton unless specifically exempt. It is the duty of each owner or keeper of a dog to obtain a license (s) for their dog(s). The initial licensing of a dog must be accomplished within fourteen days of the date of acquiring a dog by a City resident or moving a dog into the City. The Licenses must be renewed annually on or before the first day of each year.

To get a city dog license, your dog must be currently inoculated with a rabies vaccination. The vaccination needs to be updated every one or three years, depending on the type of vaccination given. A dog license may be purchased for up to three years through the year the rabies vaccination expires. Keeping your animals current on their vaccinations prevents the contraction and the spread of various diseases.

Exemptions from dog licenses:

- Dogs owned by dealers, breeders or exhibitors which are kept in kennels exclusively for sale or exhibition.
- Guide dogs when owned and kept as an aid to a blind person.
- Any dog under the supervision of its owner or manager which is actively engaged in the herding or control of livestock is exempt while engaged in such activity.
- Dogs less than six (6) months old.

An application for a dog license may be obtained at Pendleton City Hall or by downloading the [dog license application](#). An application needs to be filled out for each dog being licensed.

Dog License applications can be completed and paid for online by visiting our [payment website](#). Proof of rabies vaccinations must be emailed to laura.gauthier@ci.pendleton.or.us.

ARE YOU DOGS ALLOWED IN PARKS?

Dogs are allowed in all City parks, but pet owners must follow City Ordinance 2645, Sec. C. Dogs, which outlines the responsibility of pet owners to keep their dogs on a leash and in control at all time and to pick up dog waste.

Ordinance 2645, Sec. C. Dogs: No person shall permit any dog to run at large within any public park and all dogs shall be kept in control on leash at all times. Owners of dogs or other animals shall remove their animal's waste when it is deposited within any park or on any public walking surface.



COUNCIL MEETINGS

April 4

City Council 7 pm

April 18

City Council 7 pm

PDC Meeting 6 pm

May 2

City Council 7 pm

All meetings in the Council Chambers

FOR A FULL LIST OF MEETINGS VISIT

<http://www.pendleton.or.us/>

CITY COUNCIL MEMBERS

John Turner	Mayor	541-922-8605
Addison Schulberg	At Large	541-379-1677
Steve Campbell	At Large	541-379-0130
Kevin Martin	Ward 1	541-969-6744
Carole Innes	Ward 1	541-276-0644
McKennon McDonald	Ward 2	541-969-3345
Sally Brandsen	Ward 2	503-351-6624
Dale Primmer	Ward 3	541-240-1117
Linda Neuman	Ward 3	541-969-1188

CITY OF PENDLETON

Administration	541-966-0201
Airport	541-276-7754
Convention Center	541-276-6569
Community Dev.	541-966-0203
Finance	541-966-0207
Fire	541-276-1442
Human Resources	541-966-0222
Library	541-966-0380
Municipal Court	541-966-0209
Parks/Rec/Cemetery	541-276-8100
Police	541-276-4411
Public Works	541-276-3078

500 SW Dorion Ave. Pendleton, OR



AIRPORT TERMINAL REMODEL



Funded through a federal CARES Act grant earmarked for airports, the Terminal Renovation Project will update or replace aging equipment, including windows and the HVAC, electrical and plumbing systems. The project also includes renovating bathrooms and the restaurant kitchen as well as cosmetic improvements, such as paint, finishing and flooring

The entire project is expected to last about eight months.

During terminal construction, in-terminal access to Elvis' Bar and Grill will be closed, but the front entrance will remain open, and the restaurant will continue to operate. In coordination with Elvis' Bar and Grill, the time frame for the kitchen and bathroom renovation project has been identified as mid-September to mid-December. The timeline allows Elvis' Bar and Grill to remain open through the 2022 Pendleton Round-Up and then shut down for renovations.

WHY IT IS NEEDED

The Pendleton airport dates back to World War II, and the existing terminal building is more than 70 years old. The Renovation project makes the terminal more safe, more energy-efficient, and more comfortable for passengers

WHERE IT IS LOCATED

2016 Airport Rd
Pendleton, OR 97801
United State



**EASTERN OREGON
REGIONAL AIRPORT**

Spring is nature's
way of saying,
'Let's party!'

-Robin Williams

SW TUTUILLA ROAD SEWER LINE PROJECT



This project installs a 12" sanitary sewer main approximately 273 feet in length under Tutuilla Creek to Tutuilla Road and approximately 1,096 feet of 8" sanitary sewer pipe in Tutuilla Road up to SW Runnion Avenue.

The project also includes:

- Connecting into an existing manhole by coring the existing manhole at Station 0+00 that presently has a 12" sanitary sewer line running through it adjacent to Tutuilla Creek
 - Constructing a new 12", 3034 PVC pipe through a new manhole
 - Installation of an outside drop manhole and two separate 8" lines are to be installed, one to the east right-of-way line or Tutuilla Road at approximately 12 feet deep, and one continuing south on Tutuilla Road at a depth between 6 and 7 feet deep
 - Two 8" lines and one 6" line will be stubbed out to the east right-of-way of Tutuilla Road for future extension
 - Three 4" service laterals will be stubbed out to adjacent parcels lying on the west side of Tutuilla Road
- Replacement of some curb, gutter, and sidewalk/driveway approaches as needed to install new service laterals and stub-outs for future extension

WHY IT IS NEEDED

This project extends wastewater service into property slated for future development.

WHERE IT IS LOCATED:

Intersection of Tutuilla Road and SW Nye Avenue
Pendleton, OR 97801
United States



Spring Break Kick-Off

THE MOBILE LIBRARY IS HEADED TO COMMUNITY PARK TO KICK OFF SPRING BREAK 2023

Drop by between 1:00pm and 4:00pm to check out books, video games, and more. If you need a library card, bring photo ID with your current address and we can issue one on the spot!

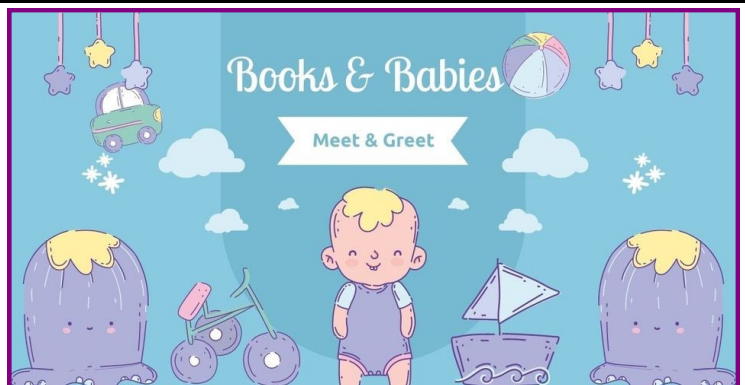
In addition to checking out materials, we will have a host of fun activities for kids to interact with, including some help from Pendleton Parks and Recreation!



FLOWERS STORY TIME

- Flannel Story
- Flower Shop Dramatic Play
- Flower Cutting Tray
- Garden Sensory

Thursday, March 23rd @ 10:15am



MEET OTHER PARENTS & BABIES IN A LITERACY RICH ENVIRONMENT.

Tuesday March 28th at 10:00am in the Library

The library will provide space for parents and little ones to hang out & get to know one another.

OPTIONAL GEAR SWAP:

Do you have baby clothes, toys, diapers, or other supplies that you no longer need? Bring them with you and we will place them on the swap table. You are welcome to take as much or as little as you need.



NOW HIRING

TWO ENGINEERING TECHNICIANS Applications are being accepted for two Engineering Technicians in the City of Pendleton's Community Development Department. Position performs technical and surveying work relating to public improvement projects such as streets, water, stormwater and sanitary sewer systems. May assist or serve as the project manager on engineering projects; help to oversee construction projects/contracts for the installation and construction of public utilities and street improvements; prepare cost estimates and bid documents; resolve field engineering problems, and ensure regulatory compliance. Requires Bachelor's Degree in civil engineering, civil engineering technology, construction technology or a related field; and two years of progressively responsible experience in the construction or engineering field. Requires experience with AutoCAD, and ESRI is desired. Must have a valid driver's license and be able to pass a criminal background check. The salary range is \$4,062 - \$5,696 a month DOE plus excellent benefits. Applications are available [HERE](#) or 500 SW Dorion Avenue. Completed applications must be returned to human.resources@ci.pendleton.or.us
The City of Pendleton is an Equal Opportunity Employer.



AFTER SCHOOL RECREATION LEAD The City of Pendleton is seeking to fill a part-time After School Recreation Lead position for the Parks & Recreation Department. Position is responsible for the provision of a safe, nurturing, well-supervised day programs, events and other special programs. Duties will include supervising and engaging youth in daily activities; coordinating with parents, collaborators and volunteers; assigning the work of Recreation Aides, and keeping appropriate records. Requires 2 years of training, education, or experience in childcare or education. Good interpersonal skills, ability to communicate effectively, work independently, use a computer and drive are also required. Approximately 20 hours per week, primarily afternoon & early evening. \$15.50-\$17.95 per hour DOE, no benefits. Applications are available at [HERE](#) or at City Hall, 500 SW Dorion, Pendleton OR 97801.
Return applications with cover letter highlighting qualifications to Human Resources at the same address or human.resources@ci.pendleton.or.us. The City of Pendleton is an Equal Opportunity employer.



AFTER SCHOOL RECREATION AIDE The City of Pendleton is seeking to fill part-time After School Recreation Aide positions. The position is responsible for helping to provide the community with safe and friendly access to the Pendleton Recreation programs. Duties will include: opening facilities, setting up for activities and clean up afterward, assisting with afterschool program, camps, birthday parties, movies and music in the park, facility cleaning, helping to ensure building security, and lots of positive interaction with youth. Experience in childcare preferred, but not required. Dependability, effective interpersonal and communication skills are required. Must pass a criminal background check. Up to 20 hours per week, including weekends. \$12.00 to \$13.50 per hour DOE, no benefits. Applications are available at [here](#) or at City Hall, 500 SW Dorion, Pendleton OR 97801. Return applications with a cover letter highlighting qualifications to Human Resources at human.resources@ci.pendleton.or.us or the address above. The City of Pendleton is an Equal Opportunity employer.



UTILITY WORKER The City of Pendleton Public Works Department is seeking enthusiastic, high-energy candidates to fill a **Utility Worker position in the Water Division**. The salary range for the position is \$3,601 - \$4,847 monthly, with excellent benefits. Open until filled. Applications are available at [here](#) or at City Hall, 500 SW Dorion, Pendleton OR 97801. Return applications with a cover letter highlighting qualifications to Human Resource at human.resources@ci.pendleton.or.us or the address above. The City of Pendleton is an Equal Opportunity employer.

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Join The City of Pendleton's Public Works Department

NOW HIRING

THE CITY OF PENDLETON IS ACCEPTING APPLICATIONS FOR A FULL-TIME REGULATORY SPECIALIST IN THE PUBLIC WORKS DEPARTMENT.

POSITION IS RESPONSIBLE FOR public works compliance programs as they relate to environmental and safety regulations, such as: water quality testing records; daily air quality forecast and education outreach; a variety of environmental reports; and oversight of internal safety programs including drug testing, hearing conservation, and respiratory fitness testing.

REQUIRES Bachelor of Science degree with major coursework in an engineering, environmental, regulatory, or science discipline; and a minimum of two (2) years of experience working with regulations and technical report writing; or satisfactory equivalent combination of education and experience.

SALARY RANGE is \$5,895—\$7,427/month plus excellent benefits.

APPLICATIONS are available at www.pendleton.or.us/employment or at City Hall, 500 SW Dorion Avenue, Pendleton OR 97801 or by calling (541) 966-0201. Send application, along with cover letter and resume to the same address or human.resources@ci.pendleton.or.us. First review of applications after March 17, 2023 by 5:00 PM. Position is open until filled.

THE CITY OF PENDLETON IS AN EQUAL OPPORTUNITY EMPLOYER.



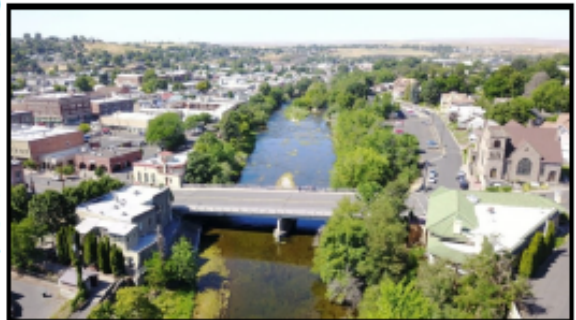
Our Public Works employees contribute to the daily lives of our citizens through planning, building, and operating the infrastructure at the heart of community and maintaining our quality of life. For these efforts, City of Pendleton is recognized as an innovator creating a lasting impression with our citizens and other communities around the Pacific Northwest.

You will find Pendleton at the base of the Blue Mountains in Eastern Oregon, an agriculturally-based rural community that is an outdoor enthusiast and sportsman's paradise! The region boasts hunting, fishing, skiing, snowshoeing, cycling, hiking, and many other recreational activities. You'll find a thriving arts culture that supports a symphony, an Art Center, Community Theater, Historical Museum, and other culturally rich attractions in Pendleton, Oregon.

Pendleton has a population of just over 16,000 and offers a vibrant community with a beautiful scenic river walkway running right through the center of town. With over 20 parks, downtown shopping with many unique makers from hand-thrown pottery to custom-made hats, as well as a large selection of locally owned restaurants offering everything from pho to a nice ribeye steak.

We are proud of our school district which provides diverse opportunities for students in preparation for their lives after high school. We offer four elementary schools, one middle school, one comprehensive high school, and one alternative high school. In addition, we are the host to Nixya'awii Charter School which serves students on the Confederated Tribes of the Umatilla Indian Reservation.

Our community is known for our famous Pendleton Round-Up, which takes place the second full week in September each year. If you'd like to live in a region offering all four seasons, a town that rolls out the welcome mat to visitors, and a City that is implementing growth while working every day to enhance community livability through safety and a sense of community, Pendleton could be your fit!



Join The City of Pendleton's Community Development Department



NOW HIRING

THE CITY OF PENDLETON IS ACCEPTING APPLICATIONS FOR A FULL-TIME ENGINEERING TECHNICIAN IN THE COMMUNITY DEVELOPMENT DEPARTMENT.

Applications are being accepted for an Engineering Technician in the City of Pendleton's Community Development Department. Position performs technical and surveying work relating to public improvement projects such as streets, water, storm water and sanitary sewer systems. May assist or serve as the project manager on engineering projects; help to oversee construction projects/contracts for the installation and construction of public utilities and street improvements; prepare cost estimates and bid documents; resolve field engineering problems, and ensure regulatory compliance. Requires a degree in civil engineering, civil engineering technology, construction technology or a related field. Experience in the field is preferred, but any satisfactory equivalent of education and experience may be considered. Additional progressively responsible experience in the construction or engineering field will determine placement. Requires experience with AutoCAD, and experience with Civil 3D is preferred. Must have a valid driver's license and be able to pass a criminal background check. Salary range is \$3,963-5,557 a month DOE plus excellent benefits. Applications are available at <http://pendleton.or.us/employment>.

Completed applications must be returned to human.resources@ci.pendleton.or.us. Position is open until filled. The City of Pendleton is an Equal Opportunity Employer.

Compensation and Benefits

\$4,322 - \$6,603 per month – DOQ • Medical, dental and vision insurance • Life and A D & D Insurance
Voluntary Short-term disability insurance • Employee Assistance Program • 13 paid holidays • 1 floating holiday • Sick leave • Voluntary FSA account



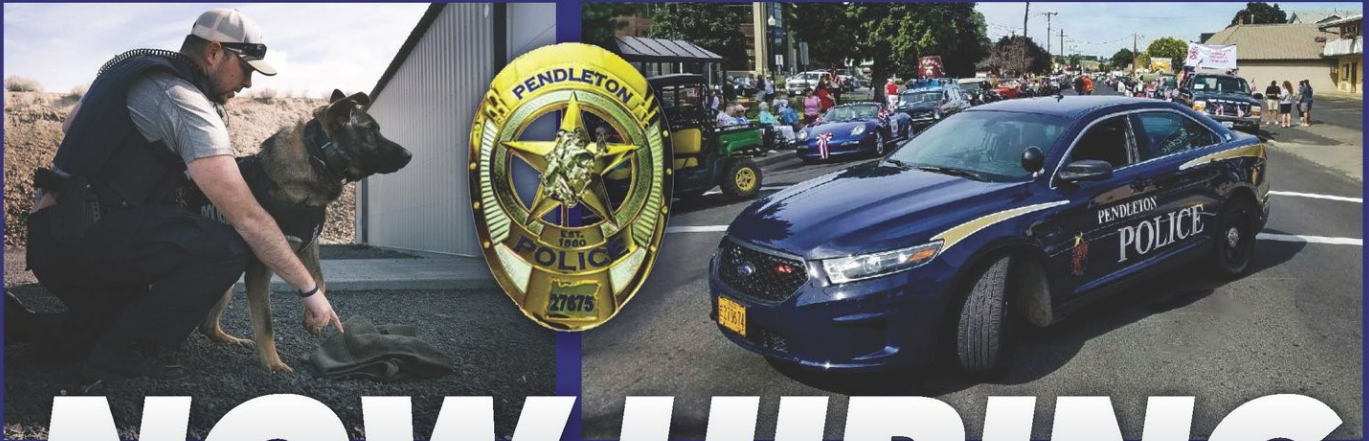
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PENDLETON POLICE DEPARTMENT



NOW HIRING PATROL OFFICER

- SALARY \$5,326-\$7,284 PLUS COMPETITIVE BENEFITS
- SPECIALTY INCENTIVES
- REPRESENTATION BY THE PENDLETON CITY POLICE ASSOCIATION
- LDF/PORAC COVERAGE
- ONGOING TRAINING OPPORTUNITIES
- TASERS, UNIFORMS AND EQUIPMENT PROVIDED
- \$200 ANNUAL EQUIPMENT ALLOWANCE
- COURT & CALL BACK PAID OVERTIME
- TIGHTKNIT DEPARTMENT WITH STRONG COMMUNITY SUPPORT
- SCENIC COMMUNITY WITH HISTORIC ROOTS

A
GREAT
PLACE
TO WORK

*Dynamic People
Excellent Benefits
Competitive Salaries
Close-Knit Community
Team-Oriented Environment
Opportunity for Advancement*



JOIN OUR TEAM!

www.pendleton.or.us/jobs

FOR MORE INFORMATION: 541.276.4411
PENDLETON POLICE DEPARTMENT • 622 Airport Rd, Pendleton





Utility Worker

City of Pendleton

Public Works Department

The City of Pendleton Public Works Department is seeking quality candidates to fill a Utility Worker Position within the Water Division. The salary range for the position is \$43,212-\$58,164 annually with excellent benefits.

Position Summary

Utility Workers within the Public Works Department are responsible for serving the City of Pendleton by performing a wide range of maintenance and construction tasks related to water supply facilities, booster stations, reservoirs, valves, hydrants, and water meters. Duties include installation of water services; meter reading, re-reads, shut-offs, turn-ons; and other areas as assigned. Work is challenging, but satisfying and rewarding and includes a variety of work from manual labor to operation of light and moderately heavy equipment. Requires: ability to skillfully and safely operate equipment such as tractors, loaders, etc., experience using hand and power tools; and ability to work at strenuous tasks in all types of weather, and ability to work occasional overtime. Position is physically demanding and requires considerable walking, bending, stooping, and lifting.



Qualifications and other Details

- Class A Commercial driver's license may be required within 1 year of hire.
- Must be able to pass a criminal background check.
- Salary range is \$3,601-\$4,847 per month DOE.
- Excellent benefits.
- Applications are available at <http://pendleton.or.us/employment> or at the Human Resources Office at City Hall, 500 SW Dorion, Pendleton.
- Submit completed applications to the same address or human.resources@ci.pendleton.or.us.
- Open until filled. First review of applications February 3, 2023.
- The City of Pendleton is an Equal Opportunity Employer.

