



PENDLETON

Working every day to be the premier city in Eastern Oregon

AUGUST 2023

CREATING DEFENSIBLE SPACE: SAFEGUARDING YOUR HOME FROM WILDFIRES

As wildfires continue to pose a threat to homes and communities, safeguarding your property becomes crucial. Following the Oregon State Fire Marshal's guidance on creating defensible space can significantly enhance your home's resilience against the ravages of wildfire. By implementing these strategies, you can take proactive steps to protect your family and property.



1. **Clear Vegetation:** Trim or remove flammable plants, shrubs, and trees that are close to your home. Maintain a minimum distance of 30 feet of clear space around structures to minimize the potential for fire to spread.
2. **Prune Trees:** Regularly prune branches that hang over your roof or are too close to the ground. This prevents embers from igniting your home and keeps the fire from climbing into the canopy.
3. **Maintain Lawns:** Keep your lawn well-watered and mowed to reduce the risk of dry grasses becoming fuel for wildfires.
4. **Create Firebreaks:** Establish firebreaks by using non-flammable materials like gravel, stone, or concrete to create gaps between vegetation and structures.
5. **Address Debris:** Clear away leaves, pine needles, and other flammable debris from your roof, gutters, and yard. Dispose of this material safely.
6. **Mindful Landscaping:** Opt for fire-resistant plants that are less likely to ignite, and plant them with adequate spacing to prevent a continuous path for flames.
7. **Maintain Access:** Ensure easy access for emergency vehicles by clearing driveways and roads leading to your property.
8. **Store Firewood Safely:** Store firewood, propane tanks, and other flammable materials at least 30 feet from structures and clear of overhanging branches.
9. **Secure Structures:** Use fire-resistant materials for roofing, siding, and windows. Seal any gaps in your home's exterior to prevent embers from entering.
10. **Plan and Prepare:** Develop a family emergency plan that includes evacuation routes and a communication strategy. Assemble an emergency kit with essentials like water, medications, and important documents.

Creating defensible space is a collaborative effort that involves the entire community. By following the Oregon State Fire Marshal's guidelines and working together, we can reduce the vulnerability of our homes to wildfires and increase our collective safety. Stay informed, stay prepared, and together, we can mitigate the risks posed by wildfires.

COUNCIL MEETINGS

September 5

City Council 7 pm

September 19

City Council 7 pm

PDC Meeting 6 pm

October 3

City Council 7 pm

All meetings in the Council Chambers

FOR A FULL LIST OF MEETINGS VISIT

<http://www.pendleton.or.us/>

CITY COUNCIL MEMBERS

John Turner	Mayor	541-922-8605
Addison Schulberg	At Large	541-379-1677
Steve Campbell	At Large	541-379-0130
Kevin Martin	Ward 1	541-969-6744
Carole Innes	Ward 1	541-276-0644
McKennon McDonald	Ward 2	541-969-3345
Sally Brandsen	Ward 2	503-351-6624
Dale Primmer	Ward 3	541-240-1117
Linda Neuman	Ward 3	541-969-1188

CITY OF PENDLETON

Administration	541-966-0201
Airport	541-276-7754
Convention Center	541-276-6569
Community Dev.	541-966-0203
Finance	541-966-0207
Fire	541-276-1442
Human Resources	541-966-0222
Library	541-966-0380
Municipal Court	541-966-0209
Parks/Rec/Cemetery	541-276-8100
Police	541-276-4411
Public Works	541-276-3078

500 SW Dorion Ave. Pendleton, OR



FIRST DAY OF SCHOOL FOR PENDLETON SCHOOL DISTRICT IS TUESDAY, AUGUST 30TH



A day in the ASP:

- Transportation from elementary school provided by PSD and First Student, Inc.
- Snack and circle time
- Structured rotations:
 - Gym activities
 - Art or science project
 - Loft area games
 - Literacy component at the Public Library
 - time and help available for homework

Steps to register:

1. Call or register online.
2. Complete the student information form and the alternate bus form located on the ASP page on our website.
3. Communicate which days your child will be going to ASP to your child's school.

Cost: \$15 per day or \$60 per week

Location: Recreation Center

510 SW Dorion Ave. in Pendleton

Time: 2:30-5:30pm, Monday-Friday

Ages: 1st-5th grade

QUESTIONS?
541-966-0228

SAFETY



- Watch for children
- Obey school zone speed limits
- Do not pass a bus loading or unloading children
- Never pass vehicles stopped at crosswalks
- Pay attention to school crossing guards
- Eliminate distractions
- Use designated student drop-off and pick-up zone.

Have you misplaced your keys?

Do you think perhaps you left them somewhere in town? You might try the Pendleton Police Department who has a number of keys which are also looking for their owners.

541-276-4411





TOT TIME

is back at the Rec Center!

Mondays and Wednesdays

Starting August 14th
10 am - 11 am

Tot time is a drop-in activity for kids not yet in school. This is a great way for parents to connect with other parents, toddlers to make new friends while burning off steam. Drop-in cost is \$2 per toddler.



ARE YOU LOOKING FOR A NEW, HIGHLY COMPETITIVE FANTASY FOOTBALL LEAGUE TO JOIN?

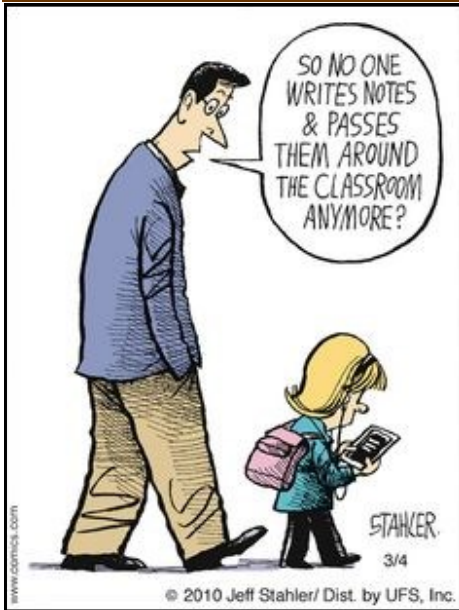
The Library has you covered!

Spots are limited, and will be filled with those who are first in line.

Interested parties email the library at:

pendletonlibrary97801@gmail.com

THE LIBRARY FANTASY FOOTBALL LEAGUE



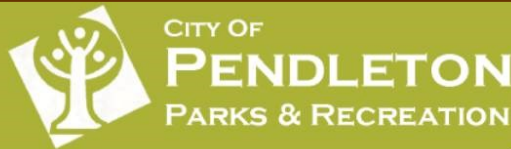
First day of school

Parents

Kids



Accurate!



SCHOLARSHIP POLICY 2023-2024

Possible financial assistance levels: 20%, 40%, 60%, 80% based on need.

Please allow for up to 5 business days for processing and notification to awarding families.

Recreation Program Scholarship application process is separate from Aquatics scholarships.

Participants can use the granted scholarship for one childcare based program (After School Program or Summer Adventure Camp) and one additional program per quarter*.

All Recreation Program scholarship applications must be submitted in person to the Recreation Center at 510 SW Dorion Ave. in Pendleton.

Scholarships are granted for the fiscal year and will expire on the final day of June each year. Families can reapply in July.

All paperwork required for application must be present at time of submission.

*eligible programs do not include events or drop ins.

Questions?
541-966-0228

TEEN MINI GOLF TOURNEY

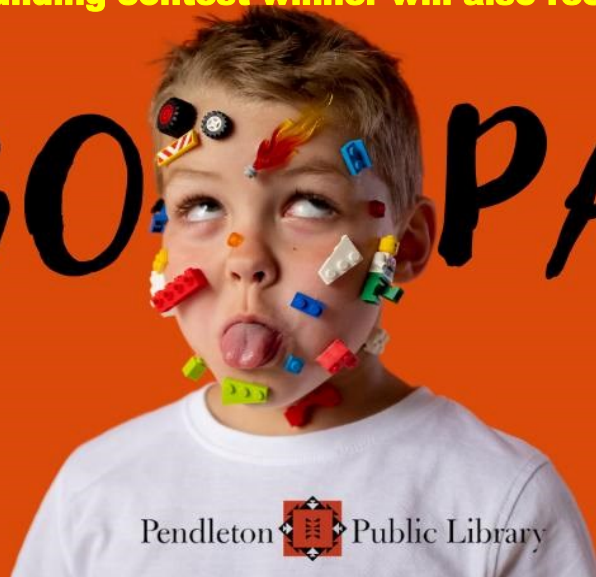


The Pendleton Library invites TEENS to compete in a
9-Hole Golf Tournament inside the library.
The top 3 contestants will take home a prize
Open to grades 6 thru 12
Join us **Wednesday, August 23 at 4:00pm**
At the Library located at **500 SW Dorion Avenue**

**The best way to prepare for the school year is a nice, healthy dose of Legos.
JOIN US IN THE LIBRARY ON SATURDAY, AUGUST 19TH AT 2:00 PM**

DOOR PRIZE: LEGOS
Lego-building contest winner will also receive a prize!

LEGO PARTY



Pendleton  Public Library



NFL FLAG FOOTBALL

REGISTRATION OPEN!

Let your child learn the basics of catching, throwing, formations, routes, and defensive skills without the physical contact!

Co-ed
Ages 1st-4th grade
August 21st-October 28th
\$60 per child



QUESTIONS?

541-966-0229



TEEN NIGHT

AT THE REC CENTER

FREE
DROP IN

**VIDEO
GAMES**

PIZZA

**AUGUST 25TH
AGES 12-18
6-8PM**

BASKETBALL

DODGEBALL



We are partnering with the Pendleton Public Library to bring teens a **FREE Drop in night at the Rec Center!** Come hang out with your friends and have **PIZZA**, play video games, open gym, & more!

August 25th, 2023 at 6:00 pm



PART-TIME LIBRARY INFORMATION TECHNICIAN POSITION WITHIN OUR LIBRARY.

This position is responsible for supporting the public use technology related to projects based on the needs of the Library. Duties will include installing, implementing, testing, and servicing public use computers, software and peripherals while coordinating with the City IT Department. Provide technical assistance to end users to resolve technical issues. An Associates Degree in Computer Science, Information Technology or closely related field with 1-3 years of experience preferred. Good interpersonal skills, ability to communicate effectively, work independently, and use a computer are also required. Approximately 20 hours per week Monday - Saturday. The salary range is \$28.04-\$34.70 per hour DOE, no benefits. Applications are available [HERE](#) or at the Human Resources Dept., City Hall, 500 SW Dorion Avenue, Pendleton, OR 97801. Completed applications can be emailed to human.resources@ci.pendleton.or.us. Open until filled with first review after August 21, 2023.

PART-TIME RECREATION INSTRUCTOR POSITION IN THE PARKS & RECREATION DEPARTMENT.

The position is responsible for the provision of safe, nurturing, well-supervised day programs, events, and other special programs. Duties will include supervising and engaging youth in daily activities; coordinating with parents, collaborators, and volunteers; assigning the work of Recreation Aides, and keeping appropriate records. Requires 2 years of training, education, or experience in childcare or education. Good interpersonal skills, ability to communicate effectively, work independently, use a computer and drive are also required. Approximately 20 hours per week, primarily afternoon & early evening. \$15.50-\$17.95 per hour DOE, no benefits. Applications are available at [HERE](#) or at City Hall, 500 SW Dorion, Pendleton OR 97801. Return applications with cover letter highlighting qualifications to Human Resources at the same address or human.resources@ci.pendleton.or.us. Open until filled.

PART-TIME AFTER SCHOOL RECREATION AIDE POSITIONS.

The position is responsible for helping to provide the community with safe and friendly access to the Pendleton Recreation programs. Duties will include opening facilities, setting up for activities and cleaning up afterward, assisting with an afterschool program, camps, birthday parties, movies, and music in the park, facility cleaning, helping to ensure building security, and lots of positive interaction with youth. Experience in childcare is preferred, but not required. Dependability, effective interpersonal and communication skills are required. Must pass a criminal background check. Up to 20 hours per week, including weekends. \$13.70 to \$15.41 per hour DOE, no benefits. Applications are available at [here](#) or at City Hall, 500 SW Dorion, Pendleton OR 97801. Return applications with a cover letter highlighting qualifications to Human Resources at human.resources@ci.pendleton.or.us or the address above.

PART-TIME POSITION IN THE PARKS AND RECREATION DEPARTMENT.

We are needing someone that is self-motivated, energetic, and detail-oriented with excellent customer service skills. The primary function of this position is providing front-line customer service at the Recreation Center. Common duties include: Answering customer calls for the Recreation divisions, but could include Parks, Aquatics and Cemetery divisions, disseminating basic public information, taking program registrations, making facility reservations, taking payments, and other basic office duties as assigned.

A high school diploma or GED is preferred but not required. The position requires at least 1-year of experience or a satisfactory combination of education and experience. Pay is \$17-\$19.12 per hour DOE. The first review of applications will be on August 29, 2023. Applications are available online [HERE](#) or at the City Hall Personnel office, 500 SW Dorion, or by calling 966-0201. Completed applications may be returned to the same address or to human.resources@ci.pendleton.or.us

The City of Pendleton is an Equal Opportunity Employer.

Join The City of Pendleton's Community Development Department



NOW HIRING

THE CITY OF PENDLETON IS ACCEPTING APPLICATIONS FOR A FULL-TIME ENGINEERING TECHNICIAN IN THE COMMUNITY DEVELOPMENT DEPARTMENT.

Applications are being accepted for an Engineering Technician in the City of Pendleton's Community Development Department. Position performs technical and surveying work relating to public improvement projects such as streets, water, storm water and sanitary sewer systems. May assist or serve as the project manager on engineering projects; help to oversee construction projects/contracts for the installation and construction of public utilities and street improvements; prepare cost estimates and bid documents; resolve field engineering problems, and ensure regulatory compliance. Requires a degree in civil engineering, civil engineering technology, construction technology or a related field. Experience in the field is preferred, but any satisfactory equivalent of education and experience may be considered. Additional progressively responsible experience in the construction or engineering field will determine placement. Requires experience with AutoCAD, and experience with Civil 3D is preferred. Must have a valid driver's license and be able to pass a criminal background check. Salary range is \$3,963-5,557 a month DOE plus excellent benefits. Applications are available at <http://pendleton.or.us/employment>.

Completed applications must be returned to human.resources@ci.pendleton.or.us. Position is open until filled. The City of Pendleton is an Equal Opportunity Employer.

Compensation and Benefits

\$4,322 - \$6,603 per month – DOQ • Medical, dental and vision insurance • Life and A D & D Insurance
Voluntary Short-term disability insurance • Employee Assistance Program • 13 paid holidays • 1 floating holiday • Sick leave • Voluntary FSA account



You will find Pendleton at the base of the Blue Mountains in Eastern Oregon, an agriculturally-based rural community that is an outdoor enthusiast and sportsman's paradise! The region boasts hunting, fishing, skiing, snowshoeing, cycling, hiking, and many other recreational activities. You'll find a thriving arts culture that supports a symphony, an Art Center, Community Theater, Historical Museum, and other culturally rich attractions in Pendleton, Oregon.

Pendleton has a population of just over 16,000 and offers a vibrant community with a beautiful scenic river walkway running right through the center of town. With over 20 parks, downtown shopping with many unique makers from hand-thrown pottery to custom-made hats, as well as a large selection of locally owned restaurants offering everything from pho to a nice ribeye steak.

We are proud of our school district which provides diverse opportunities for students in preparation for their lives after high school. We offer four elementary schools, one middle school, one comprehensive high school, and one alternative high school. In addition, we are the host to Nixya'awii Charter School which serves students on the Confederate Tribes of the Umatilla Indian Reservation.

Our community is known for our famous Pendleton Round-Up, which takes place the second full week in September each year. If you'd like to live in a region offering all four seasons, a town that rolls out the welcome mat to visitors, and a City that is implementing growth while working every day to enhance community livability through safety and a sense of community, Pendleton could be your fit!



CITY OF PENDLETON

Finance Department
500 S.W. Dorion Avenue
Pendleton, Oregon 97801-2090
Telephone (541) 966-0207
Fax (541) 966-0352
TDD Phone (541) 966-0230
Website www.pendleton.or.us

It's time to start thinking about Round-Up business licensing! I would like to take this opportunity to notify you of the requirements for the City of Pendleton.

Round-Up will be held September 13th-16th. The Dress-Up parade will be a morning parade again this year and will start at 10 am on Saturday, September 9th. The concert will also be on Saturday, September 9th starting at 7 p.m. The Xtreme Bulls Event is held September 11th and 12th.

As in the past, merchants are responsible for finding their own booth location and making all of the necessary arrangements with the private property owner. No booths will be allowed on public property or public right-of-way except Main Street Cowboy's vendors. This includes City parks. Enclosed is a listing of businesses located near the Round-Up grounds. This listing is intended for informational purposes and does not include all property owners in that area of town.

Enclosed is a license application form and brochure which includes the fire prevention guidelines that must be met. Food handlers also need to contact the Umatilla County Environmental Health Department, 200 SE Third, Pendleton at (541)278-6394 for guidelines on certified food handlers and temporary licensing. Please take a moment to review the various guidelines as the booths will be inspected for compliance. If you are unsure that the proper electrical connection and sufficient power for demand is available, please contact the property owner who you are renting space from as soon as possible.

When completing the application, please note that the business location refers to the Pendleton location where you will have your booth. **All applicants are required to complete Page 2 of the special event business license application form.** If this information is not provided, the business license cannot be processed.

The deadline for applications to be filed at City Hall is Wednesday, August 31st, 2023, at 5:00 p.m. If you wish, you may fax your application to (541) 966-0352, Attn. Business Licensing; however, the application will not be processed until after the fee is paid. We will mail all licenses processed by the City before August 31st, 2023 unless you specifically request us to hold the license. Licenses processed after August 31st, 2023, will be available at City Hall, 500 SW Dorion Ave. for pickup.

And last, as a reminder you may not use "Pendleton Round-Up", "Let'er Buck", or the bucking horse logo without permission of The Round Up Association because these are registered trademarks. Likewise, "Pendleton" may not be used by itself on clothing or accessory items because it is a registered trademark of Pendleton Woolen Mills. The use of "Pendleton, Oregon" or a similar geographic reference is not objectionable to either organization.

Sincerely,

Linda Carter
Finance Director

Click [THIS LINK](#) to direct you to the
SPECIAL EVENTS BUSINESS LICENSE APPLICATION