



# PENDLETON

*Working every day to be the premier city in Eastern Oregon*

March 2022

## **A BRIEF OVERVIEW OF HOW THE PARKS AND RECREATION SERVICES THE CITY OF PENDLETON.**

The Parks Division currently maintains approximately 22 parks and 17 landscaped areas, ranging from the City Hall complex to the “Cattle Drive” freeway interchange. To break this task into manageable portions, we have divided the City into 5 zones. Each zone has one full time Utility worker who is responsible for the overall maintenance of that list of parks and facilities. They are assisted by 1-2 seasonal or part time laborers during the warmer months.

For example, zone two encompasses the following downtown parks and landscaped areas: City Hall, Frasier Triangle, Museum Park, May Park, Til Taylor Park, Kiwanis Park, Stillman Park, Eastgate Memorial, Centennial Park, Brownfield Park, Riverfront Plaza, and the traffic islands outside Dairy Queen.

Providing no issues arise, the first 3 days of the week are spent mowing and edging all the areas. Leaving the last two days to focus on more intensive maintenance such as weeding, pruning, herbicide application, irrigation adjustment, and playground maintenance at a couple of selected sites.

Frequently, things come up that derail this planned schedule. Obviously public safety is our number one priority, so vandalism, broken play equipment, illegal camp cleanups, and irrigation breaks often require us to modify the planned work for the week. Full body funerals also often require more staff than those that are permanently assigned to the cemetery, so work on other areas has to be delayed so that we can provide that service.

All in all, there is always more work to do that we are able to accomplish in any given week, so a large part of the Parks Supervisor’s responsibility is taking the list of tasks and deciding which are the most crucial to the community to accomplish right away, and what must be deferred to a later date.

The Recreation Division operates a wide variety of programs from the afterschool program to youth basketball. The afterschool program operates at the three elementary schools and has 2-3 staff at each site. Programs like youth basketball operate largely on volunteers, with 1-2 volunteer coaches per team. In addition to programs, the Recreation Division also operates facilities where a drop in or rental fee is charged, this would include the Pendleton Family Aquatic Center, the Recreation Center and the Ice Skating Rink. We have one recreation supervisor who manages the Recreation Center and youth recreation programs. The other recreation supervisor manages the Aquatic Center, the Ice Skating Rink, and adult sports and leagues.

The department has 1 Office Specialist, and 1 Communication Coordinator who together staff the departments front office, taking calls for everything from T-Ball signups to funeral arrangements, and with over 500 enrolments in swimming lessons alone, it is easy to imagine the office can become extremely busy at times. The Aquatic Center alone employs over 50 staff each summer, which pushes the total number of people employed by the Parks and Recreation Department to over 90 in the middle of summer, and total well over 100 in the course of an average year. With many of these seasonal staff being high school or college students, our 3 division supervisors spend a huge amount of their time hiring and training staff. One of the greatest challenges the Parks and Recreation Department faces in achieving the goal of continuing to increase revenue production is how to scale our operation to handle the increased volume.

*Liam Hughes, Parks and Recreation Director*

## COUNCIL MEETINGS

### April 5

City Council 7 pm

### April 19

City Council 7 pm

PDC Meeting 6 pm

### May 3

City Council 7 pm

All meetings in the Council Chambers

### FOR A FULL LIST OF MEETINGS VISIT

<http://www.pendleton.or.us/>

## CITY COUNCIL MEMBERS

John Turner	Mayor	541-922-8605
Jake Cambier	At Large	541-969-2252
Steve Campbell	At Large	541-379-0130
Kevin Martin	Ward 1	541-969-6744
Carole Innes	Ward 1	541-276-0644
McKennon McDonald	Ward 2	541-969-3345
Sally Brandsen	Ward 2	503-351-6624
Dale Primmer	Ward 3	541-240-1117
Linda Neuman	Ward 3	541-969-1188

## CITY OF PENDLETON

Administration	541-966-0201
Airport	541-276-7754
Attorney	541-966-0206
Convention Center	541-276-6569
Community Dev.	541-966-0203
Facilities	541-966-0201
Finance	541-966-0207
Fire	541-276-1442
Library	541-966-0380
Municipal Court	541-966-0209
Parks/Rec/Cemetery	541-276-8100
Police	541-276-4411
Public Works	541-276-3078

500 SW Dorion Ave. Pendleton, OR



## PUBLIC WORKS



Gravel pick-up will begin in the McKay area starting at Southgate Pl and SW 37th St., moving to south and west to SW 45th St area.

Following McKay area, work will move to Sherwood area and SW Hailey Ave.

As work progresses, City crews will be setting out yellow signs with red lettering for the areas being targeted. These signs indicate sweeping is being done in the area and, if possible, to park your vehicles off-street to allow the gravel to be picked-up. If you have to stay parked on the street and the sweeper has passed through your area, park in a swept area in preparation for our regular sweeping schedule.

*It typically takes between 8 to 12 weeks to vacuum sweep all the streets, then repeats.*

## THE PENDLETON UAS TEST RANGE



The Pendleton UAS Range recently supported this cutting edge medical sample transport flight conducted by Spright, an Arizona company; WingCopter, a German drone manufacturer; Interpath Lab; and Yellowhawk Tribal Health Clinic. The fully autonomous flight was successful and will likely be the first of

many, many more to come. Spright is a national leader in the medical transport industry and they have very strong financial backing. And they now have a multi-year lease up at the Airport and they are hiring quite a few people to support this trailblazing endeavor. **For more information on the UAS opportunities contact DARRYL ABLING at 541 966 0281.**



“Biggest event space in Pendleton with well trained staff and problem solving-ready.”

Shauna Recommends ★

The Pendleton Convention Center

## Pendleton Convention Center

1601 Westgate Pendleton, OR 97801

Phone: [\(541\) 276-6569](tel:5412766569)

The world is changed by your example, not by your opinion.

Paulo Coelho

esobanjo

# WHEN DO YOU NEED A RESIDENTIAL STRUCTURAL PERMIT?

A permit is required to construct, enlarge, alter, move, or replace any home or related structure. For example, a permit is required to:

- Add a room.
- Build or alter a carport, garage, or shed of more than 200 square feet.
- Build or alter a carport, garage, or shed of less than 200 square feet if the height exceeds 10 feet from the finished floor to average height of the roof surface.
- Finish an attic, garage, or basement to make additional living space.
- Cut a new window or door opening or widen existing openings.
- Add, move, or remove walls.
- Apply roofing when all of the old roofing is removed and new sheathing/ sub roof is installed.
- Reroof in wildfire hazard zones.
- Build a stairway.
- Build a retaining wall that supports or protects a building.
- Build or replace a deck more than 30 inches above adjacent grade measured at any point within three feet horizontally of the deck.
- Install a fence to serve as a barrier around a swimming pool, hot tub, or spa.

## PERMIT APPLICATION FORMS:

### Homeowners:

Please submit your drawings, site plan and truss designs in digital format (on a flash drive), professional or otherwise unless otherwise approved by the Building Official. Plan Review Fee is required upon submission of plans. You may call us for estimated fees. Building fees do not incorporate fees for other departments or permits. Our office reviews plans on a first come, first serve basis.

Please email completed permit applications to: [Inspections@ci.pendleton.or.us](mailto:Inspections@ci.pendleton.or.us)

[Building Permit \(PDF\)\\*](#)

[Electrical Permit \(PDF\)\\*](#)

[Mechanical Permit \(PDF\)\\*](#)

[Plumbing Permit \(PDF\)\\*](#)

[One & Two Family Dwelling Combination Permit \(PDF\)\\*](#)

[Manufactured Dwelling/Recreational Park Trailer Placement Permit \(PDF\)](#)

*\*If you are completing a **One & Two Family Dwelling Combo Permit**, you do not need to submit separate electrical, mechanical, or plumbing permits for the same one/two family dwelling.*





# JOB OPPORTUNITIES



## PARK MAINTENANCE



Applications are being accepted for several seasonal park maintenance positions. Wage ranges from \$13 - \$15.75 per hour, depending on experience. Positions perform labor required to landscape and maintain parks and cemetery grounds for the City. Duties include cultivation and care of shrubs, trees, flowers, and lawn turf, control of weeds, mowing, irrigation, waste disposal, and maintaining restrooms, shelters, and other park facilities. Must be able to work outdoors in varying weather conditions and operate hand and power tools. Positions require walking, bending, stooping, and lifting. Requires ability to pass a criminal background check. Applications are available [HERE](#). Completed applications must be returned to [human.resources@ci.pendleton.or.us](mailto:human.resources@ci.pendleton.or.us) The position is open until filled. The City of Pendleton is an Equal Opportunity Employer.

## UTILITY WORKER



Applications are being accepted for a Utility Worker position in the City of Pendleton's Public Works Department. Position performs a variety of work from manual labor to the operation of light and moderately heavy equipment. Requires: the ability to skillfully and safely operate equipment such as tractors, loaders, etc., experience using hand and power tools; and ability to work at strenuous tasks in all types of weather. Position requires walking, bending, stooping, and lifting. Must be able to pass a criminal background check and have or be able to obtain a Commercial driver's license within 1 year of hire. The salary range is \$3,513-4,729 a month DOE plus excellent benefits. Applications are available [HERE](#). Completed applications must be returned to [human.resources@ci.pendleton.or.us](mailto:human.resources@ci.pendleton.or.us) no later than March 25, 2022. The City of Pendleton is an Equal Opportunity Employer.

## PART-TIME ELECTRICAL INSPECTOR



Applications are being accepted for a part-time electrical inspector. Must have a current OIC and Oregon SEI or A-level electrical certifications or be an Oregon licensed journeymen with a min. of 4 years of experience with the ability to be trained. Salary range is \$30-\$40/hr. DOE, no benefits. Applications are available [HERE](#) or at the Personnel Office, 500 SW Dorion Avenue, Pendleton, OR 97801; (541) 966-0201. Open until filled. Equal Opportunity Employer.

## ENGINEERING TECHNICIAN



Applications are being accepted for an Engineering Technician with the City of Pendleton's Community Development Department. Position performs technical and surveying work relating to public improvement projects such as streets, water, stormwater, and sanitary sewer systems. May assist or serve as the project manager on engineering projects; help to oversee construction projects/contracts for the installation and construction of public utilities and street improvements; prepare cost estimates and bid documents; resolve field engineering problems, and ensure regulatory compliance. Requires a degree in civil engineering, civil engineering technology, construction technology, or a related field. Experience in the field is preferred, but any satisfactory equivalent of education and experience may be considered. Additional progressively responsible experience in the construction or engineering field will determine placement. Requires experience with AutoCAD, and experience with Civil 3D is preferred. Must have a valid driver's license and be able to pass a criminal background check. The salary range is \$3,963-5,557 a month DOE plus excellent benefits. Completed applications must be returned to [human.resources@ci.pendleton.or.us](mailto:human.resources@ci.pendleton.or.us). Applications are available [HERE](#) or at the Personnel Office, 500 SW Dorion Avenue, Pendleton, OR 97801; (541) 966-0201. Open until filled. Equal Opportunity Employer.

Applications for all jobs are available [HERE](#) or at City Hall, 500 SW Dorion, Pendleton OR 97801.

Return applications with cover letter highlighting qualifications to Human Resources at the same address

or [human.resources@ci.pendleton.or.us](mailto:human.resources@ci.pendleton.or.us). Open until filled. The City of Pendleton is an Equal Opportunity employer.

# SPRING BOOK SALE



- HARDBACKS
- GENRE FICTION
- PAPERBACKS
- ADULT & CHILDREN'S NON-FICTION
- CHILDREN'S BOOKS



**FRI. APRIL 15TH  
&  
SAT. APRIL 16TH**

**10AM-5PM**

**PENDLETON FRIENDS OF THE LIBRARY**



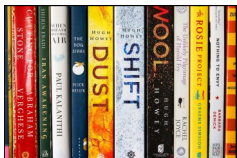
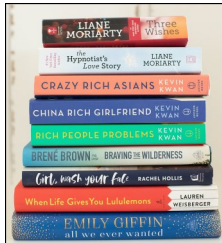

**The Pendleton Public Library is located at 502 SW Dorion Avenue**

# STORYTIME


Wednesday & Thursday at 10:15 am

Both Wednesday & Thursday Story times feature the same books and activities.

*All Ages welcome, however activities and books are geared toward children 6 and under.*

## SO MANY BOOKS So little time!



# CRAFTERNOON

Join us each Tuesday at 4:30pm  
in the National Parks Area at the library  
Ages 3-12

The last Tuesday of each month will be a STEM themed Crafternoon with fun activities to challenge the mind and encourage a love for science, technology, engineering and math!



## LET'S KNIT!

The library now offers knitting supplies for checkout as part of our growing Library of Things. Next month we will begin offering knitting programs to showcase the items.

If you are interested in learning more about knitting, what we have available for checkout, or find yourself stuck on a project, please fill out the google form [HERE](#) and we will get back to you about our first class!



Knitting Programming

Coming this February....



# PARKS & RECREATION

## YOUTH ACTIVITIES (Going on In March!)

**Tee Ball** In This is a co-ed instructional league for kids ages 4 to 7. We will focus on teamwork, sportsmanship, and fundamentals. Over the 8 week program your child will develop the basics of throwing, hitting, and fundamentals of baseball/softball. You will need to provide your child with a mitt and helmet (available for purchase from Parks and Recreation). Each player will get a t-shirt. You will be meeting 2 nights a week, Monday-Thursday. this will be determined by coaches' availability. Practices will be held at various parks and games will be played at the Softball fields at Community Park. Practices start the week of April 11th. **Volunteer coaches are needed, please inquire with Parks and Recreation office if you are interested in coaching.**

**Tot Time** Monday and Wednesday mornings from 10 am - 11 am at the Pendleton Rec Center. Cost is \$2 a child and includes access to bounce house, play equipment, mats, and much more! A great, safe place for your child to run and play!

**Itty Bitty Sports Sampler** The perfect introduction to organized sports for your 3-4 year old children! Taking place Sundays at the Helen McCune Recreation center, we will provide all the equipment and introduce your child to throwing, catching, batting, and kicking in a safe and welcoming environment!

**Birthday Parties** Celebrate with us! The Recreation Center offers Birthday Party Packages to help you throw your children a birthday full of memories! Packages include 90 minutes in the Gym for recreational activities and 45 minutes for cake, ice cream, food, and presents in the Foundation Room. Upgrades available if desired.

## DROP IN ACTIVITIES

**Skills for Life** This activity is open and free to all middle and high school aged students. Partnered with Lost & Found Youth Outreach, this program takes place at The Rec Center and offers a variety of gym activities before switching to a life skills group. Topics of discussion include success at school, cultivating a positive self-image, helping others, and lots more! Happening Thursdays from 4-6 pm.

**Special Needs Open Gym** With help from our volunteers this program is free of charge and offers a safe, stress-free space to exercise. The gym is closed to the general public with music, equipment, and lots of space provided to get moving! Sundays from 12 – 1:30 pm at the Rec Center.

GET OUT & GET ACTIVE

# AQUATIC CENTER

2022 Summer Pool Passes **ON SALE NOW!**

Purchase your season pass by June 10th to receive 10% off.

**PURCHASE PASS [HERE](#)**

SEASON PASSES					
<b>Early Bird Season Pass- Purchase before opening day</b>					
Youth	\$56				
Adult	\$65				
	1 Adult+1	1 Adult+2	1 Adult+3	1 Adult+4	Each Additional
Family	\$108	\$126	\$144	\$162	+\$18
<b>Regular Season Pass- Purchase on or after opening day</b>					
Youth	\$62				
Adult	\$72				
	1 Adult+1	1 Adult+2	1 Adult+3	1 Adult+4	Each Additional
Family	\$120	\$140	\$160	\$180	+\$20

The above spreadsheet explains our season pass pricing. We have multiple options available from individual passes to family passes. The family pass option is intended and verified for members of your household and is a great way to save on your season pass. For example, if you were to purchase two adult passes and three youth season passes, it would cost \$330. A family pass with one adult account holder and 4 additional family members would save you \$150. If your family of 5 frequents the pool, purchasing a family pass instead of paying general admission saves you \$90 after just 10 visits.

SEASON PASSES GO ON SALE MARCH 1ST 2022 - 10% OFF UNTIL JUNE 10TH

**Make sure you have adult open gym volleyball on your calendar every Tuesday from 7:30-9pm at the REC CENTER!**



**BATTER UP!**

**Tee Ball League**

**Kicks off on April 11th**

**We still have spots available!**

**Register [HERE](#)**



Good music, new friends, and a classic gymnasium out of the weather. A safe and comfy way to get your exercise no matter the time of year.

Due to the generous donation of time from some walking volunteers, we are now able to offer this program **FREE** of charge. Start your day off right and get walking!

The gym will be open Monday - Friday from 8:30 a.m. - 9:30 a.m. unless otherwise posted.

**All Ages | At the Rec Center**

**Mon-Fri 8:30-9:30am | FREE**