



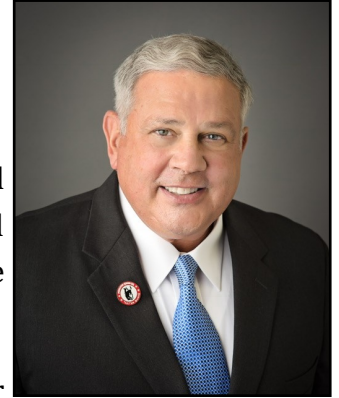
PENDLETON

Working every day to be the premier city in Eastern Oregon

July 2022

VOLUNTEERS

We know that the world-famous Round-Up and Happy Canyon night show would not be possible each year without the contributions of more than a thousand volunteers. The recent 4th of July Weekend made me think about the very positive impact that other volunteers have on our quality of life in Pendleton.



This Independence Day, Jerry Imsland and the Rotary Club were responsible for organizing the Sunday fireworks display and raising money to make it possible. Fred Bradbury, an incredibly active citizen volunteer who unexpectedly passed away just a few days after the 4th of July, largely organized the annual parade. As usual, it was well supported by the veterans of VFW Post 922. City staff members Donna Biggerstaff and Susan Doescher, supported by Terre Rasmussen and Shelley Atkinson, planned and supervised a family-oriented Community Event in Roy Raley Park after the Independence Day parade. Even the Mayor, City Councilor Jake Cambier, and police Lieutenant Tony Nelson, Reserve Fire Fighters Jacob Airoidi and Avery Deutz took turns in the dunk tank.

Many organizations fundraise in various ways to be able to give scholarships. I am sometimes hesitant to point out the specific contributions of individuals or certain groups because I know someone will get overlooked. Nevertheless, I want to try. Hundreds of BMCC, Pendleton High School, and local area students benefit each year from the thousands of dollars of scholarships raised annually by Altrusa, Kiwanis, the Lions, PEO, Rotary, the Round-Up, and the Eagles (among others). The local chapter of the Knights of Pythias also raises scholarship money, but during the multi-year process of replacing the SE 8th Street Bridge, they served as valuable community relations and information sources for the City. The recent Wild West Beer Fest, which raises scholarship money so low-income kids can attend after-school programs, was a volunteer-driven event.

The dust has barely settled at the Round-Up grounds after a hugely successful Pendleton Whiskey Music Fest organized by Doug Corey and Andy McAnally. Like our other large events, it also relied on the participation of hundreds of volunteers. In September we will have a distinctive Dress Up Parade and main street night show during Round-Up/ Happy Canyon week because of the Main Street Cowboys.

Finally, our various City Boards, Commissions, and Committees are all staffed by civic-minded volunteers. There is always room for one more to help out. If you want to get more involved in the life of Pendleton, call the mayor's office or consider joining one of our many fine civic organizations.

John Turner, Mayor Of Pendleton

COUNCIL MEETINGS

August 2

City Council 7 pm

August 16

City Council 7 pm

PDC Meeting 6 pm

September 6

City Council 7 pm

PDC Meeting 6 pm

All meetings in the Council Chambers

FOR A FULL LIST OF MEETINGS VISIT

<http://www.pendleton.or.us/>

CITY COUNCIL MEMBERS

John Turner	Mayor	541-922-8605
Jake Cambier	At Large	541-969-2252
Steve Campbell	At Large	541-379-0130
Kevin Martin	Ward 1	541-969-6744
Carole Innes	Ward 1	541-276-0644
McKennon McDonald	Ward 2	541-969-3345
Sally Brandsen	Ward 2	503-351-6624
Dale Primmer	Ward 3	541-240-1117
Linda Neuman	Ward 3	541-969-1188

CITY OF PENDLETON

Administration	541-966-0201
Airport	541-276-7754
Attorney	541-966-0206
Convention Center	541-276-6569
Community Dev.	541-966-0203
Facilities	541-966-0201
Finance	541-966-0207
Fire	541-276-1442
Library	541-966-0380
Municipal Court	541-966-0209
Parks/Rec/Cemetery	541-276-8100
Police	541-276-4411
Public Works	541-276-3078



COMMUNITY

“A small act of kindness
can have a very large
impact on someone else.”

—Christian Taylor

Olympic Gold Medalist, World Champion,
Track & Field

**TELL US
WHAT YOU
THINK**

Provide your feedback
in the City of Pendleton's
communications survey,
and you could win \$25

Click the link above to get started

THE CITY OF PENDLETON IS LAUNCHING A SURVEY TO EVALUATE HOW THE CITY COMMUNICATES WITH RESIDENTS AND VISITORS.

The City of Pendleton Communications Survey 2022 is designed to help gauge current conditions and guide communication decisions, working toward Pendleton City Council Goal #4: Improve communication between the Community and the City Council/Mayor's Office/City of Pendleton.

Now live, the 20-question survey asks participants to provide feedback on city communication, including via the City website and social media pages. Participants will be able to share thoughts and give feedback, and those answers will be kept confidential.

The survey is open now through Aug. 15. Those who complete the survey on or before July 31 and choose to provide contact information will be entered into a drawing for one of four \$25 gift cards.

The City of Pendleton Communications Survey 2022 is available at <https://www.surveymonkey.com/r/FOGXMD6>. Hard copies of the survey are available on request at Pendleton City Hall, 500 S.W. Dorion Ave.

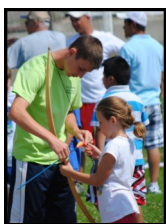
JOB OPPORTUNITIES



RECREATION AIDES The City of Pendleton is seeking to fill part-time Recreation Aide positions. Position is responsible for helping to provide the community with safe and friendly access to the Pendleton Recreation programs. Duties will include: opening facilities, setting up for activities and clean up afterward, assisting with afterschool program, camps, birthday parties, movies and music in the park, facility cleaning, helping to ensure building security and lots of positive interaction with youth. Experience in childcare preferred, but not required. Dependability, effective interpersonal and communication skills are required. Must pass a criminal background check. Up to 20 hours per week, including weekends. \$12.00 to \$13.50 per hour DOE, no benefits. Applications are available at [here](#) or at City Hall, 500 SW Dorion, Pendleton OR 97801. Return applications with cover letter highlighting qualifications to Human Resources at human.resources@ci.pendleton.or.us or the address above.



PART-TIME RECREATION LEAD POSITION The City of Pendleton is seeking to fill a part-time Recreation Lead position for the Parks & Recreation Department. Position is responsible for the provision of a safe, nurturing, well-supervised day programs, events and other special programs. Duties will include supervising and engaging youth in daily activities; coordinating with parents, collaborators and volunteers; assigning the work of Recreation Aides, and keeping appropriate records. Requires 2 years of training, education, or experience in childcare or education. Good interpersonal skills, ability to communicate effectively, work independently, use a computer and drive are also required. Approximately 20 hours per week, primarily afternoon & early evening. \$15.50-\$17.95 per hour DOE, no benefits. Applications are available at [HERE](#) or at City Hall, 500 SW Dorion, Pendleton OR 97801. Return applications with cover letter highlighting qualifications to Human Resources at the same address or human.resources@ci.pendleton.or.us. Open until filled.



PART-TIME RECREATION INSTRUCTOR The City of Pendleton is seeking to fill a part-time Recreation Instructor position for the Parks & Recreation Department. The position is responsible for the provision of safe, nurturing, well-supervised day programs, events, and other special programs. Duties will include supervising and engaging youth in daily activities; coordinating with parents, collaborators, and volunteers; assigning the work of Recreation Aides, and keeping appropriate records. Requires 2 years of training, education, or experience in childcare or education. Good interpersonal skills, ability to communicate effectively, work independently, use a computer and drive are also required. Approximately 20 hours per week, primarily afternoon & early evening. \$15.50-\$17.95 per hour DOE, no benefits. Applications are available at [HERE](#) or at City Hall, 500 SW Dorion, Pendleton OR 97801. Return applications with cover letter highlighting qualifications to Human Resources at the same address or human.resources@ci.pendleton.or.us. Open until filled.



PART-TIME LABORERS The City of Pendleton is accepting applications for temporary, part-time laborers to work on an on-call basis at the Pendleton Convention Center. The position is responsible for helping with set up of tables, chairs, and other room arrangements, plus cleaning public restrooms, waste disposal and minor maintenance duties as needed. Experience in commercial custodial work or maintenance is preferred. Position requires walking, bending, stooping, and lifting. Must be able to work well with the public, assist with customer service needs during events, and be available for opening and closing building (odd hours/all days of the week). Requires valid Oregon vehicle operator's license and ability to pass a criminal background check. Salary is \$12.50-\$14.06 per hour, depending on experience, no benefits. Applications are available at [HERE](#) or at City Hall, 500 SW Dorion, Pendleton OR 97801. Return applications with cover letter highlighting qualifications to Human Resources at the same address or human.resources@ci.pendleton.or.us. Open until filled. The City of Pendleton is an Equal Opportunity employer.



Applications for all jobs are available [HERE](#) or at City Hall, 500 SW Dorion, Pendleton OR 97801. Return applications with cover letter highlighting qualifications to Human Resources at the same address or human.resources@ci.pendleton.or.us. Open until filled. The City of Pendleton is an Equal Opportunity employer.

AIRPORT MANAGER

About the Position

The City is looking for an innovative and business-oriented aviation professional to direct and administer the overall operation of the regional airport and the surrounding commercial, residential, and industrial properties. This position will work closely with UAS Range Manager and Economic Development Director to continue to increase airport revenues and aviation activity. Candidate must be very comfortable with both manned and unmanned aviation, and willing to work diligently towards the safe integration of the NAS. Experience with FAA's AIP process; regulatory requirements; airport leasing; and commercial air service much preferred. Graduation from a college or university with a bachelor's degree in Business or Public Administration, Real Estate, Airport Administration or a closely related field required, and progressively responsible experience in administration as a manager, assistant manager, facilities

manager, or operations supervisor with a minimum of three years' experience in a position involving airport management, commercial real estate activities and/or property management; or a satisfactory equivalent combination of education and experience. Rare opportunity to work with an incredible team of professionals and help us continue our rapid climb.

Salary range: \$78,288 – \$98,640 DOE. Excellent benefits package includes: medical; dental; vision; retirement; life insurance, and more.

To Apply

Applications are available at www.pendleton.or.us/employment or at City Hall, 500 SW Dorion, Pendleton OR 97801. For additional information, please contact the Airport at 541-276-7754. The City of Pendleton is an Equal Opportunity employer.

Pendleton Fire Dept. Resident Intern Program



Requirements

- Designed for students pursuing a career in the Fire Service or EMS
- At least 18 years old w/High School Diploma or GED Equivalent
- Valid driver's license and insurable driving record
- Maintain GPA 2.0 for tuition reimbursement
- Application, Interview, Background, Medical and Drug Screen check
- Oregon State Certified EMT-B in first 6 months and DPSST Driver/Operator, FFI and Haz-Mat Awareness/Ops within the first year.

Benefits and Wages

- Safety Equipment and uniforms provided
- Receive experience and hands on training in Firefighting and EMS
- Work schedule 48 on 96 off and assigned to a duty shift
- Off duty housing, utilities and Wi-Fi paid
- College tuition reimbursement for half of approved tuition
- Obtain Fire and EMS certifications at no cost
- After obtaining Fire and EMS certifications additional Reserve paid opportunities exist

Application and job opening can be found on <https://pendleton.or.us/hr/page/employment>

Contact Division Chief Albert Alcalde
Email: al.alcalde@ci.pendleton.or.us

The City of Pendleton is accepting applications for the position of Resident Intern. High school diploma or GED equivalent. Must become enrolled as a full-time college student in fire science or medical-related field of study. Must be 18 years of age, have a valid Oregon driver's license, and be able to pass a background investigation. Live expense-free at the fire station on shift and off duty in provided Fire Department housing. The salary range is \$12.50 - \$27.50 per hour (depending on qualifications,) plus tuition assistance, and housing. Applications are available from Human Resources, City Hall, 500 SW Dorion Avenue, or [HERE](#). Completed applications should be delivered to the Administration Office at City Hall, or via email human.resources@ci.pendleton.or.us. The City of Pendleton is an equal opportunity employer.

JUNIOR BIRDWATCHERS

CREATE BIRD FEEDERS

MAKE A BIRDHOUSE

BUILD A GIANT BIRD NEST

July 27 @ 4PM



Fire Prevention

Learn to identify and assess factors that could help prevent Wildland Urban Fire Disasters and protect your home.

A COLLABORATION

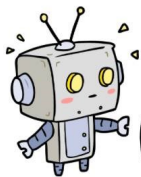


WHEN: THURSDAY, AUGUST 11TH @ 5 PM

WHERE: PENDLETON PUBLIC LIBRARY



Journey on down to the Library for our weekly **LEGO Power Hour**! Every week we'll be drawing a winner to take home their own customized mini fig, and each time you participate you'll earn an entry for the **GRAND PRIZE** given away on **July 30th!**



CAMP



I READ



CAMP IREAD ~ Come ready to build with friends. We will have: LEGO challenges, sand castle stations, water play, and engineering activities. This time is unstructured. Families will be given some basic house rules, but what you do with the materials is up to you. Get creative! No registration required. Camp iRead will occur each Tuesday at 4:15pm

CRAFTERNOON

Join us each Tuesday at 4:30pm

in the National Parks Area at the library

Ages 3-12

The last Tuesday of each month will be a STEM themed Crafternoon with fun activities to challenge the mind and encourage a love for science, technology, engineering and math!



Wednesday & Thursday at 10:15 am

Both Wednesday & Thursday Story times feature the same books and activities.

All ages welcome, however activities and books are geared toward children 6 and under.

STORY TIME!

THE FOLLOWING TWO PAGES WILL ASSIST YOU IN APPLYING FOR A 2022 ROUND-UP BUSINESS LICENSE



Special Event Business License Application

CITY OF PENDLETON

500 SW DORION AVE

PENDLETON, OR 97801

OFFICE: (541) 966-0207 FAX: (541) 966-0231

Sign Permits are required for all signage relating to your business.

NOTICE TO APPLICANT: Incomplete applications will not be acted upon until the all required submittal materials and fees have been completed. **Failure to provide complete and/or accurate information may result in delay or denial of your request.**

BUSINESS NAME/DBA: _____

BUSINESS OWNER: _____

SPECIAL EVENT: Round Up Whiskey Fest Bike Week Other _____

Other _____ Other _____ Mark all that apply.

Location of Business @ Event _____

SS# / Federal Employer ID# _____ Note: The City will attempt to redact SSN from all public records requests.

Email Address (required) _____ **Phone** _____

Applicant's Name: _____ **Date of Birth** _____

Business mailing address _____

Describe Business Activity (see conditions) _____

Does your business have a permanent business location in Pendleton city limits? No Yes
if yes, where _____

I understand that this license, if approved, will be valid from the date of issuance through the following February 1, regardless of the date of issuance. I, the undersigned, acknowledge my consent to act as an agent for accepting service of process, notice of demand as required or permitted by law to be served upon the applicant completing the application. The Finance Director reserves the right to accept or deny the appointed agent.

If false or misleading information has been provided on this application, my Event Business License may be suspended or denied. I understand this application must be reviewed and approved by the Community Development Department, the Police Department, and the Fire Department prior to issuance. Structural and Fire Codes are required to be met within the City; the City of Pendleton reserves the right to inspect your business to ensure that applicable codes and standards are met. I also understand that the license is not transferable; that conduct of the business shall conform with the statements made in the applications, and with any special conditions of operation imposed on the license, that the license shall be displayed during all hours of business operations; and that all applicable city, state and federal laws rules and regulations shall be abided by during the operations of the business. **Transactions of medical or recreational marijuana related businesses are prohibited. Special Event vendors are prohibited from locating within residential zones.**

The business named herein and its subcontractors, officers, agents and employees agree to hold the City of Pendleton, its officers, agents and employees harmless from any and all liability for damage to persons and/or property as a result of the City licensing the business pursuant to the City of Pendleton's Business License Act. This hold harmless agreement is intended to be as liberally applied as allowed under Oregon law.

I understand that this form is only an application. If approved, a license will be mailed to my business address within two (2) weeks. If the application is not approved, the City of Pendleton will notify me by mail.

Signature _____ **Date** _____

FEE CALCULATION

For businesses with a permanent location within the city limits	Fee	\$100.00
For businesses without a permanent location within the city limits	Fee	\$160.00

PAGE 2 IS MANDATORY FOR ALL BUSINESSES NOT CURRENTLY LICENSED WITHIN CITY LIMITS OF PENDLETON

REQUIRED APPLICATION INFORMATION IF BUSINESS NOT CURRENTLY LICENSED WITHIN CITY LIMITS OF PENDLETON

Applicant's Name: _____ Agent's Name not Name of Business _____

Driver's License Number _____ State _____

Emergency Phone #: _____ Place of Birth: _____

State all past criminal convictions, including unlawful trade practices, fraud, or crimes which involve moral turpitude: _____

State all known consumer complaints made to local or state agencies: _____

Date Received _____ Account # 110-43110 (BLING) Received by _____

Finance Fee Paid \$ _____ Receipt # _____ Initials _____

DEPARTMENT APPROVALS

Fire Marshal _____ Date _____

Police Chief _____ Date _____

Approved _____ Denied _____ Notification mailed (date) _____ Initials _____

License # _____ Refund check # _____

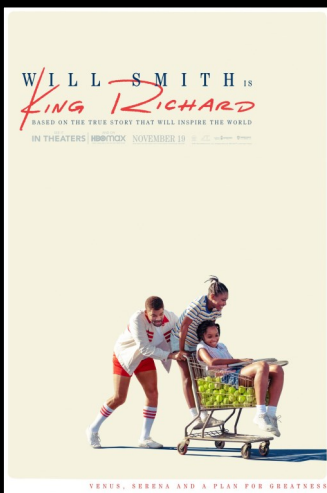
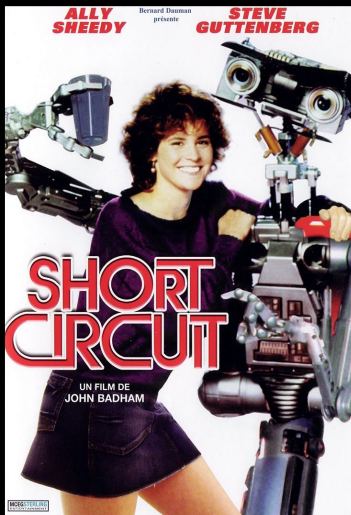
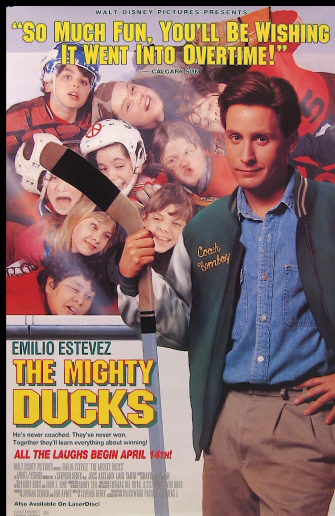
Notes/Conditions of approval _____

All vendors must obtain a Special Event Business License in order to operate during the various special events held in the City of Pendleton :

- Non-profit corporations within the Happy Canyon and Round-Up grounds are not required to obtain a Round-Up business license.
- Indian Village crafts show participants are not required to obtain a Round-Up business license.
- Vendors and performers operating as a part of the Main Street Show from the Friday before Round-Up each year and ending the Sunday after Round-Up are not required to obtain a business license. The Main Street Show License, obtained by the Main Street Cowboys, operates in lieu of another business license.

Join us for EIGHT Fridays at Community Park East for our summer series of Movies in the Park!

THIS YEAR'S LINEUP INCLUDES



MOVIES will be hosted at
COMMUNITY PARK
beginning at **DUSK**
Starting **Friday, July 8th**



MOVIES *in the* PARK

