



PENDLETON

Working every day to be the premier city in Eastern Oregon

August 2022

Infrastructure

A primary responsibility of any City is to maintain its infrastructure. This includes water, sewer, stormwater, streets, and buildings. Your City has worked hard to be able to have the resources to be able to make repairs and also prepare for growth, which strengthens the local economy.

With all of that comes the enormous inconvenience of having to walk and drive around construction sites. These are seemingly everywhere. The City is working to better communicate with residents and businesses, especially in construction zones, about what people can expect. What is going to happen? How long will it take?

One of the hardest parts of construction is not knowing what is underground. We have maps that tell us one thing. But when we dig it up, we often find something else. This can cause significant delays. While this is unavoidable, we can at least let residents know what is happening and how this new development might alter the expected end date of the project.

Another challenge to everyone, including the City, is other work being done around our town by private developers and other public entities. The Oregon Department of Transportation is doing a sidewalk construction project through the middle of the City. Some may not know that Court, Dorion, Emigrant, and Frazer streets are state highways. Upgrades to the ADA ramps along these routes are currently under construction and adding to the disruption we are all experiencing.

While this can all be frustrating, the good news is that as these projects get completed, we will all enjoy better functioning utilities and smoother roads and sidewalks.

Contributed by Robb Corbett, City Manager

COUNCIL MEETINGS

August 16

City Council 7 pm

PDC Meeting 6 pm

September 6

City Council 7 pm

Septembert

City Council 7 pm

PDC Meeting 6 pm

All meetings in the Council Chambers
**FOR A FULL LIST OF
MEETINGS VISIT**

<http://www.pendleton.or.us/>

CITY COUNCIL MEMBERS

John Turner	Mayor	541-922-8605
Jake Cambier	At Large	541-969-2252
Steve Campbell	At Large	541-379-0130
Kevin Martin	Ward 1	541-969-6744
Carole Innes	Ward 1	541-276-0644
McKennon McDonald	Ward 2	541-969-3345
Sally Brandsen	Ward 2	503-351-6624
Dale Primmer	Ward 3	541-240-1117
Linda Neuman	Ward 3	541-969-1188

CITY OF PENDLETON

Administration	541-966-0201
Airport	541-276-7754
Attorney	541-966-0206
Convention Center	541-276-6569
Community Dev.	541-966-0203
Facilities	541-966-0201
Finance	541-966-0207
Fire	541-276-1442
Library	541-966-0380
Municipal Court	541-966-0209
Parks/Rec/Cemetery	541-276-8100
Police	541-276-4411

Public Works



COMMUNITY

“A small act of kindness
can have a very large
impact on someone else.”

—Christian Taylor

Olympic Gold Medalist, World Champion,
Track & Field

WORK HOURS CHANGE

Public Works crews will begin working
at 6 a.m. because of high heat



We apologize for the noise

WORK CREWS TO BEING AS EARLY AS 6:00AM

Some City of Pendleton work crews will begin working at 6 a.m. because of high temperatures in the summer months. These work weeks will be based on weather forecasts for temperatures at or above 90°F. Otherwise work crews will start at 7 a.m., their normal summer hour time.

“We are doing this to try to keep our employees out of the heat in the hottest part of the day,” said Public Works Superintendent Jeff Brown. “By starting earlier, we can get most of our work done between 6 a.m. and 1 in the afternoon and try to keep our projects moving forward during high heat.”

Earlier this year, Oregon OSHA adopted new rules to protect workers from high heat and wildfire smoke. The Mandatory Information for Heat Illness Prevention rules went into effect June 15 and stipulate specific rest break durations and intervals based on the day’s heat index. During temperatures of 90 degrees or greater, the rule requires 10 minutes of a cool-down rest break every two hours; when the temperature is 105 degrees or greater, that number jumps up to 40 minutes of rest break every hour.

Because the change would require some heavy equipment work in the 6 a.m. hour, the City of Pendleton will be exploring adjusting its noise ordinance to allow for the seasonal change. The current ordinance limits construction to between the hours of 7 a.m. and 6 p.m., and the adjustment would allow city departments to use heavy equipment for an extra hour, from 6 a.m. to 6 p.m., during the summer months. The 6 a.m. time start was chosen as a compromise between efficiency for work crews and respect for Pendleton residents.

With the new schedule, Public Works crews will join employees of Pendleton Parks and Recreation in the early work hours. Parks and Recreation operates on a seasonal schedule where employees work 6 a.m. to 2:30 p.m. during the late spring and summer.

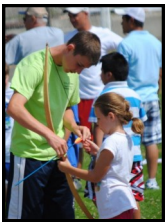
JOB OPPORTUNITIES



RECREATION AIDES The City of Pendleton is seeking to fill part-time Recreation Aide positions. Position is responsible for helping to provide the community with safe and friendly access to the Pendleton Recreation programs. Duties will include: opening facilities, setting up for activities and clean up afterward, assisting with afterschool program, camps, birthday parties, movies and music in the park, facility cleaning, helping to ensure building security and lots of positive interaction with youth. Experience in childcare preferred, but not required. Dependability, effective interpersonal and communication skills are required. Must pass a criminal background check. Up to 20 hours per week, including weekends. \$12.00 to \$13.50 per hour DOE, no benefits. Applications are available at [here](#) or at City Hall, 500 SW Dorion, Pendleton OR 97801. Return applications with cover letter highlighting qualifications to Human Resources at human.resources@ci.pendleton.or.us or the address above.



PART-TIME RECREATION LEAD POSITION The City of Pendleton is seeking to fill a part-time Recreation Lead position for the Parks & Recreation Department. Position is responsible for the provision of a safe, nurturing, well-supervised day programs, events and other special programs. Duties will include supervising and engaging youth in daily activities; coordinating with parents, collaborators and volunteers; assigning the work of Recreation Aides, and keeping appropriate records. Requires 2 years of training, education, or experience in childcare or education. Good interpersonal skills, ability to communicate effectively, work independently, use a computer and drive are also required. Approximately 20 hours per week, primarily afternoon & early evening. \$15.50-\$17.95 per hour DOE, no benefits. Applications are available at [HERE](#) or at City Hall, 500 SW Dorion, Pendleton OR 97801. Return applications with cover letter highlighting qualifications to Human Resources at the same address or human.resources@ci.pendleton.or.us. Open until filled.



PART-TIME RECREATION INSTRUCTOR The City of Pendleton is seeking to fill a part-time Recreation Instructor position for the Parks & Recreation Department. The position is responsible for the provision of safe, nurturing, well-supervised day programs, events, and other special programs. Duties will include supervising and engaging youth in daily activities; coordinating with parents, collaborators, and volunteers; assigning the work of Recreation Aides, and keeping appropriate records. Requires 2 years of training, education, or experience in childcare or education. Good interpersonal skills, ability to communicate effectively, work independently, use a computer and drive are also required. Approximately 20 hours per week, primarily afternoon & early evening. \$15.50-\$17.95 per hour DOE, no benefits. Applications are available at [HERE](#) or at City Hall, 500 SW Dorion, Pendleton OR 97801. Return applications with cover letter highlighting qualifications to Human Resources at the same address or human.resources@ci.pendleton.or.us. Open until filled.



PART-TIME LABORERS The City of Pendleton is accepting applications for temporary, part-time laborers to work on an on-call basis at the Pendleton Convention Center. The position is responsible for helping with set up of tables, chairs, and other room arrangements, plus cleaning public restrooms, waste disposal and minor maintenance duties as needed. Experience in commercial custodial work or maintenance is preferred. Position requires walking, bending, stooping, and lifting. Must be able to work well with the public, assist with customer service needs during events, and be available for opening and closing building (odd hours/all days of the week). Requires valid Oregon vehicle operator's license and ability to pass a criminal background check. Salary is \$12.50-\$14.06 per hour, depending on experience, no benefits. Applications are available at [HERE](#) or at City Hall, 500 SW Dorion, Pendleton OR 97801. Return applications with cover letter highlighting qualifications to Human Resources at the same address or human.resources@ci.pendleton.or.us. Open until filled. The City of Pendleton is an Equal Opportunity employer.



Applications for all jobs are available [HERE](#) or at City Hall, 500 SW Dorion, Pendleton OR 97801. Return applications with cover letter highlighting qualifications to Human Resources at the same address or human.resources@ci.pendleton.or.us. Open until filled. The City of Pendleton is an Equal Opportunity employer.

AIRPORT MANAGER

About the Position

The City is looking for an innovative and business-oriented aviation professional to direct and administer the overall operation of the regional airport and the surrounding commercial, residential, and industrial properties. This position will work closely with UAS Range Manager and Economic Development Director to continue to increase airport revenues and aviation activity. Candidate must be very comfortable with both manned and unmanned aviation, and willing to work diligently towards the safe integration of the NAS. Experience with FAA's AIP process; regulatory requirements; airport leasing; and commercial air service much preferred. Graduation from a college or university with a bachelor's degree in Business or Public Administration, Real Estate, Airport Administration or a closely related field required, and progressively responsible experience in administration as a manager, assistant manager, facilities manager, or operations supervisor with a minimum of three years' experience in a position involving airport management, commercial real estate activities and/or property management; or a satisfactory equivalent combination of education and experience. Rare opportunity to work with an incredible team of professionals and help us continue our rapid climb.

Salary range: \$78,288 – \$98,640 DOE. Excellent benefits package includes: medical; dental; vision; retirement; life insurance, and more.

To Apply

Applications are available at www.pendleton.or.us/employment or at City Hall, 500 SW Dorion, Pendleton OR 97801. For additional information, please contact the Airport at 541-276-7754. The City of Pendleton is an Equal Opportunity employer.

Pendleton Fire Dept. Resident Intern Program



Requirements

- Designed for students pursuing a career in the Fire Service or EMS
- At least 18 years old w/High School Diploma or GED Equivalent
- Valid driver's license and insurable driving record
- Maintain GPA 2.0 for tuition reimbursement
- Application, Interview, Background, Medical and Drug Screen check
- Oregon State Certified EMT-B in first 6 months and DPSST Driver/Operator, FFI and Haz-Mat Awareness/Ops within the first year.

Benefits and Wages

- Safety Equipment and uniforms provided
- Receive experience and hands on training in Firefighting and EMS
- Work schedule 48 on 96 off and assigned to a duty shift
- Off duty housing, utilities and Wi-Fi paid
- College tuition reimbursement for half of approved tuition
- Obtain Fire and EMS certifications at no cost
- After obtaining Fire and EMS certifications additional Reserve paid opportunities exist

Application and job opening can be found on <https://pendleton.or.us/hr/page/employment>

Contact Division Chief Albert Alcalde
Email: al.alcalde@ci.pendleton.or.us

The City of Pendleton is accepting applications for the position of Resident Intern. High school diploma or GED equivalent. Must become enrolled as a full-time college student in fire science or medical-related field of study. Must be 18 years of age, have a valid Oregon driver's license, and be able to pass a background investigation. Live expense-free at the fire station on shift and off duty in provided Fire Department housing. The salary range is \$12.50 - \$27.50 per hour (depending on qualifications,) plus tuition assistance, and housing. Applications are available from Human Resources, City Hall, 500 SW Dorion Avenue, or [HERE](#). Completed applications should be delivered to the Administration Office at City Hall, or via email human.resources@ci.pendleton.or.us. The City of Pendleton is an equal opportunity employer.



NFL FLAG

REGISTRATION NOW OPEN

TWO DIVISIONS
1ST + 2ND GRADE
3RD + 4TH GRADE

COED

\$55 PER PLAYER

9/5-10/29



LIBRARY FANTASY FOOTBALL LEAGUE (LFFL)

If so, call us at 541-966-0380 or shoot us an email at;

pendletonlibrary97801@gmail.com

to sign up

Join us each Tuesday at 4:30pm in the National Parks Area at the library
Ages 3-12

The last Tuesday of each month will be a STEM themed Crafternoon with fun activities to challenge the mind and encourage a love for science, technology, engineering and math!

CRAFTERNOON

JUST FOR LAUGHS....

Cartoon Citizens Gagglecartoons.com




MOONWALK BOOGIE SATURDAY NIGHT FEVER AIR GUITAR

THE FOUR MOST COMMON DANCE MOVES AFTER DROPPING KIDS OFF AT SCHOOL TODAY.

Pendleton Public Library

TEEN ADVISORY AGES 13-17



AUGUST 31 @ 5:30PM

All teens interested in getting more involved at their local library should come to this meeting to learn how they can join the Library's Teen Advisory Council. Have fun while making a difference in your community. Need to bulk up your resume for college? Here's your opportunity to do so!

Parents are welcome to sit in on this as well.

Wednesday & Thursday at 10:15 am

Both Wednesday & Thursday Story times feature the same books and activities.

STORY TIME!

All ages welcome, however activities and books are geared toward children 6 years and under.

After School Program

Washington - McKay - Sherwood
Monday-Friday, 2:30pm-6pm

\$60
PER WEEK

**SCHOLARSHIPS
AVAILABLE**

**ACTIVITIES
GAMES
PLAYTIME
SNACK**



For more info: pendletonparksandrec.com or call 541-276-8100

Hey there Pendleton! School is fast approaching, and the After School Program registration is NOW OPEN! The After School Program operates Monday-Friday 2:30-6pm, \$12 per day or \$60 per week.

Back to School



Register online [HERE](#) , over the phone at 541-276-8100

or at our office located at
865 Tutuilla Road
Scholarships are available.

THE FOLLOWING TWO PAGES WILL ASSIST YOU IN APPLYING FOR A 2022 ROUND-UP BUSINESS LICENSE



Special Event Business License Application

CITY OF PENDLETON

500 SW DORION AVE

PENDLETON, OR 97801

OFFICE: (541) 966-0207 FAX: (541) 966-0231

Sign Permits are required for all signage relating to your business.

NOTICE TO APPLICANT: Incomplete applications will not be acted upon until the all required submittal materials and fees have been completed. **Failure to provide complete and/or accurate information may result in delay or denial of your request.**

BUSINESS NAME/DBA: _____

BUSINESS OWNER: _____

SPECIAL EVENT: Round Up Whiskey Fest Bike Week Other _____

Other _____ Other _____ Mark all that apply.

Location of Business @ Event _____

SS# / Federal Employer ID# _____ Note: The City will attempt to redact SSN from all public records requests.

Email Address (required) _____ **Phone** _____

Applicant's Name: _____ **Date of Birth** _____

Business mailing address _____

Describe Business Activity (see conditions) _____

Does your business have a permanent business location in Pendleton city limits? No Yes
if yes, where _____

I understand that this license, if approved, will be valid from the date of issuance through the following February 1, regardless of the date of issuance. I, the undersigned, acknowledge my consent to act as an agent for accepting service of process, notice of demand as required or permitted by law to be served upon the applicant completing the application. The Finance Director reserves the right to accept or deny the appointed agent.

If false or misleading information has been provided on this application, my Event Business License may be suspended or denied. I understand this application must be reviewed and approved by the Community Development Department, the Police Department, and the Fire Department prior to issuance. Structural and Fire Codes are required to be met within the City; the City of Pendleton reserves the right to inspect your business to ensure that applicable codes and standards are met. I also understand that the license is not transferable; that conduct of the business shall conform with the statements made in the applications, and with any special conditions of operation imposed on the license, that the license shall be displayed during all hours of business operations; and that all applicable city, state and federal laws rules and regulations shall be abided by during the operations of the business. **Transactions of medical or recreational marijuana related businesses are prohibited. Special Event vendors are prohibited from locating within residential zones.**

The business named herein and its subcontractors, officers, agents and employees agree to hold the City of Pendleton, its officers, agents and employees harmless from any and all liability for damage to persons and/or property as a result of the City licensing the business pursuant to the City of Pendleton's Business License Act. This hold harmless agreement is intended to be as liberally applied as allowed under Oregon law.

I understand that this form is only an application. If approved, a license will be mailed to my business address within two (2) weeks. If the application is not approved, the City of Pendleton will notify me by mail.

Signature _____ **Date** _____

FEE CALCULATION

For businesses with a permanent location within the city limits	Fee	\$100.00
For businesses without a permanent location within the city limits	Fee	\$160.00

PAGE 2 IS MANDATORY FOR ALL BUSINESSES NOT CURRENTLY LICENSED WITHIN CITY LIMITS OF PENDLETON

REQUIRED APPLICATION INFORMATION IF BUSINESS NOT CURRENTLY LICENSED WITHIN CITY LIMITS OF PENDLETON

Applicant's Name: _____ **Agent's Name not Name of Business** _____

Driver's License Number _____ **State** _____

Emergency Phone #: _____ **Place of Birth:** _____

State all past criminal convictions, including unlawful trade practices, fraud, or crimes which involve moral turpitude: _____

State all known consumer complaints made to local or state agencies: _____

Date Received _____ **Account # 110-43110 (BLING)** **Received by** _____

Finance **Fee Paid \$** _____ **Receipt #** _____ **Initials** _____

DEPARTMENT APPROVALS

Fire Marshal _____ **Date** _____

Police Chief _____ **Date** _____

Approved _____ **Denied** _____ **Notification mailed (date)** _____ **Initials** _____

License # _____ **Refund check #** _____

Notes/Conditions of approval _____

All vendors must obtain a Special Event Business License in order to operate during the various special events held in the City of Pendleton :

- Non-profit corporations within the Happy Canyon and Round-Up grounds are not required to obtain a Round-Up business license.
- Indian Village crafts show participants are not required to obtain a Round-Up business license.
- Vendors and performers operating as a part of the Main Street Show from the Friday before Round-Up each year and ending the Sunday after Round-Up are not required to obtain a business license. The Main Street Show License, obtained by the Main Street Cowboys, operates in lieu of another business license.